



Be a **volunteer!**

March 2026
Bulletin & Trustee Bulletin

Volunteer to:

- ✓ Gain skills and experience
- ✓ Make a difference in your community
- ✓ Help others
- ✓ Meet new people and have fun!

Explore the latest opportunities in this bulletin.



You can also search and apply online for volunteering opportunities: Click here/scan the QR code to search and apply for hundreds of roles in Sheffield, with new roles being added all the time:

search.sheffieldvolunteercentre.org.uk/volunteers/search

sheffieldvolunteercentre.org.uk



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What is the Volunteer Centre?

We are part of Voluntary Action Sheffield (VAS) and we help people wanting to volunteer and organisations offering voluntary roles to find one another. You can find out more about volunteering by contacting us:

- **Website:** sheffieldvolunteercentre.org.uk Click on 'Start volunteering' and you will be able to search through all the volunteer roles currently advertised with us and register/apply online.
- **Email:** vc@vas.org.uk
- **Telephone:** 0114 253 6649
- **Facebook:** @SheffieldVolunteerCentre
- **Instagram:** @sheffieldvolunteercentre
- **Face-to-face:** Come to our drop-in on a Tuesday – details below

Volunteer Centre drop-in

Come and see us anytime between 10am and 4pm on a Tuesday and have a chat with an advisor about volunteering. Our volunteer advisors are friendly, knowledgeable and experienced in helping people to find volunteer opportunities and can answer any questions you may have.

No need to book, just turn up!

You'll find us at: The Circle, 33 Rockingham Lane, Sheffield, S1 4FW

Are you an asylum seeker or refugee in Sheffield looking for:

- Education and training?
 - Volunteering?
- Support to get a job?
 - Social activities?

The New Beginnings project can help you to access information and advice on Education, Employment and Volunteering. We offer 1-2-1 appointments, a drop-in Jobs club and IT classes. We run social activities and work with groups in the city to run sports, games, walks and events.

Contact us: (0114) 253 6655 / 0774 392 4615 / refugee@vas.org.uk



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Sharrow Lantern Carnival



The Sharrow Lantern Carnival is a free community family event, that brings people together every year to celebrate creativity, togetherness and peace with a parade of hand-made lanterns. This year it will take place on **Saturday 21st March** at the Sheffield General Cemetery.

"I've volunteered as a workshop helper for the last couple of years and the workshops are incredibly fun, it's amazing seeing families get stuck in, helping people's ideas become a reality and the carnival itself is such a special, magical event"

We are looking for volunteers for two main roles:

- **Workshop Helpers** - help families make lanterns using willow, tissue paper and glue.
 - You don't need experience in making lanterns! We will teach you at a training session, and you will be part of a team, so there will always be more experienced volunteers in the room. The main purpose of the role is to encourage others to be creative. You do need to be confident in talking to strangers, friendly and welcoming.
 - If you are creative or crafty that's a bonus, and workshops can get sticky!
- **Carnival Stewards** - to make sure everyone feels welcome and stays safe during the Carnival.
 - Stewards are only required on Carnival Day, Saturday 21st March, from 4pm to 8.30pm.
 - Experience is not needed, you just need to be super friendly and happy to chat to strangers, and to attend a Stewards' Briefing session on the day before the event starts.



You can find more information about both roles on our [website](#). Please email lanternworkshops.sl@gmail.com to register your interest.



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Visitors

Independent



SHEFFIELD

We are looking for fun, reliable and enthusiastic volunteers from all different cultures, backgrounds and experiences who have a genuine interest in making a difference to the lives of Sheffield's children and young people.

An independent visitor is an adult who meets with a child or young person who is in care, or who has recently left care, to do a fun activity together. This helps the young person to do what they enjoy and provides them with a positive adult role model. The consistent friendship helps the young person to build self-esteem, confidence and resilience.

Quotes from our Young people



"I speak to her about my feelings and I enjoy doing our visits together. We like to try new things and learn new skills from each other..."

She is fun, calm and nice."

"He is someone to talk to if I have problems - he listens and suggest ways to help"

"I like Getting out and about and someone to talk to"

"I enjoy going out and having a laugh. We have known each other for so long and we have a good relationship. He has a good sense of humour, is funny, calm and kind..."

"...Life would be boring without him!"

Quotes from our Young people



"J was lovely - she wouldn't pressure me into things I didn't like. She was really supportive, funny, calm and lovable."

"She will always be in my memories and heart. IV's really listen to you. I believe every kid should have one."



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Age UK Sheffield

Walking Group Volunteer - Forge Dam

Assist with a gentle walking group, provide refreshments and help with getting customers to and from the walking group.

This role involves:

- Welcoming people and engaging with them
- Offer to listen and chat, when appropriate
- Offering lifts to and from walk venue

This role is available on the 2nd and 4th Tuesday of the month 2pm to 4pm.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

b:friend

Host a Social Club for older neighbours! Have fun & bring people together

Are you looking for a volunteer role where you can use your skills to build a community, be creative, and help connect people with each other? Volunteer with b:friend as a Social Club Leader and host a weekly community Social Club for older neighbours in Hillsborough.

You will help combat loneliness and social isolation, boost well-being and meaningful connections for older neighbours, and have tons of fun along the way!

Where: Hillsborough Trinity Methodist Church, Middlewood Rd, Sheffield S6 4HE

When: Wednesdays, 12.30pm – 3.00pm

Time commitment: Approx. 2.5 hours per week: the club sessions are 1.5 hours long, plus set-up & clear-up time.

About b:friend

We are a charity tackling loneliness and social isolation for older adults through one-to-one befriending and weekly social clubs.

About the Volunteer-Led Social Clubs

To reach more older neighbours in the community, b:friend introduced Volunteer-Led Social Clubs as part of the charity's model. The Clubs are inclusive and friendly spaces where local older adults can connect, have a cuppa and a natter, make new friends and enjoy a game or a quiz.

About our Social Club members

The people attending b:friend Social Clubs are older adults who may have issues with mobility, vision and hearing along with hidden disabilities. We expect that all Social Club volunteers speak to, and treat, all our members with dignity and respect at all times.

What we are looking for

A volunteer who is passionate about bringing people together in the community, and is happy to use their creative and interpersonal skills to run a club independently with support from b:friend staff.

b:friend is committed to building diversity at every level. We continually explore and improve inclusivity and representation from our Board of Trustees and staff members to volunteers and the people we are serving in our communities.

b:friend welcomes applications from all candidates irrespective of age, pregnancy and maternity, disability, gender, gender identity, sexual orientation, race, religion or belief, or marital or civil partnership status.



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What we ask from you

- Complete a DBS check with us (free for our volunteers)
- Committing to facilitating weekly social club sessions independently
- Setting up & packing up chairs and tables (involves some light lifting)
- Greeting and chatting to our club members
- Serving refreshments
- Clearing up
- Handling voluntary social club donations and using them to purchase light refreshments as needed
- Remote check-ins with b:friend staff
- Help with outreach to engage more potential social club attendees
- Adhere and commit to b:friend's policies and values on Safeguarding, Data Protection & Privacy, and Equality, Diversity & Inclusion.

Support you'll receive

You will be supported by b:friend staff throughout your volunteering. We'll provide you with resources, help with promotion and planning, and ensure you enjoy the experience as much as the older neighbours. You will also be invited to join our peer support WhatsApp group with other Volunteer Social Club Leaders.

Travel expenses

Travel expenses can be claimed for volunteers using public transport. Mileage can be claimed for volunteers using their own car. We will not reimburse taxi fare.

Rayella Broomhead, 07523698530, info@letsbfriend.org.uk

Base 71

Youth Study Support Volunteer

Base71 Youth Zone is an exciting new youth centre which opened in January 2026 and we're looking for volunteers who want to help young people thrive.

As the first Youth Zone in Yorkshire, Base71 will offer a world-class, purpose-built space where young people can connect, grow, socialise, and build confidence in a safe, supportive environment. Every session will offer over 20 activities for young people aged 8–19 (or up to 25 for those with additional needs). From sports and fitness to creative arts, cooking, and employability workshops, volunteers will play a vital role in inspiring young people, developing skills, and creating positive experiences that can shape futures.

No two evenings will be the same but every session will make a difference.

About the role:

We are looking for volunteers with experience or confidence in supporting young people with studying and revision to support our Wellbeing and Study Support Sessions. Your knowledge and practical experience will help us create a calm, supportive space for young people during exam and revision periods. Working alongside experienced youth workers, you will support young people who may feel unsure where to start, overwhelmed by revision, or in need of guidance with revision techniques such as creating notes, flashcards, or breaking work into manageable steps. This role does not involve subject-specific teaching but focuses on using your experience to help young people feel more confident, supported, and able to engage with their revision.

What you'll be doing:

- Support the delivery of wellbeing and study support sessions to young people to access during exam periods
- Help create a calm, welcoming environment where young people feel comfortable and supported
- Work alongside experienced youth workers to create a calm, welcoming space for focused revision and wellbeing support.
- Provide encouragement, reassurance, and light-touch guidance rather than subject-specific tutoring.
- Support young people to manage stress and anxiety linked to exams and studying.
- Use your experience to support young people with revision skills, including:
- Knowing where to start when revision feels overwhelming



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- Creating revision notes, flashcards, and mind maps
- Breaking revision tasks into manageable steps
- Exploring different revision techniques and study habits

What are the benefits to you and our young people?

- You will receive a thorough induction programme and training to prepare you.
- Travel expenses reimbursed
- Gain new skills and develop existing ones
- A supportive, energetic team culture built around inclusion and creativity
- Professional development opportunities
- Being a positive role model for our young people and making a difference to their lives
- After 3 months of committed volunteering, a reference can be provided.

We're looking for someone who:

- Has experience or confidence in supporting young people with revision skills, study techniques etc.
- Is passionate about supporting young people to feel confident, calm, and capable.
- Enjoys engaging with young people from a wide range of backgrounds.
- Understands the pressures young people face during exams and wants to help them feel more supported and confident.
- Shares the values of Base71 and is committed to inclusion, empowerment, and positive impact.
- Is aged 18+.

If you are interested please complete the form here: [Volunteer Expression of Interest – Fill in form](#)

Elysia Thorpe, 07593719918, volunteering@base71yz.org

Chilypep

Data Admin Volunteer @ Chilypep

Want to use your data skills to support great work with young people in South Yorkshire?

Opportunity from March 2026: Remote volunteering for 2 hours a week, minimum 8 hours per month. Initially for 6 months.

Chilypep is a young people's empowerment project, dedicated to raising the voices of young people and giving them the confidence, influence and platform to shape their world and stay connected. We work with young people in Sheffield, Barnsley, South Yorkshire and beyond.

We have grown significantly over the last 10 years and now support hundreds of young people every week through seven different projects across the region.

Collecting, processing and analysing the data from these projects is one of the most important aspects of our work behind the scenes.

We are looking for a Data Admin Volunteer to support our Monitoring and Evaluation Officer to maintain our organisational database – Lamplight.

Through anonymised data audits and reporting, you will support us to identify where we can improve our data integrity, and better represent the impact we are having for young people.

Key Responsibilities

- Database Management: Inputting, updating, and maintaining accurate and complete records on our database.
- Confidentiality: Adhering to data protection, confidentiality, and safeguarding policies.
- Reporting Support: Assisting with data compilation for reports to the team.

Skills & Qualities Needed

- Attention to Detail: Essential for accurate data entry and record-keeping.
- Organisation: To manage tasks and maintain systems.



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- Communication: Good verbal/written skills
- Reliability: Punctuality and trustworthiness are key.
- IT Skills: Proficiency with databases (CRM) and spreadsheets (Excel).

How to get involved or express your interest:

Email info@chilypep.org.uk or giulia.savini@chilypep.org.uk

Giulia Savini, 07716592645, giulia.savini@chilypep.org.uk

Family Action Neurodiversity Sheffield

Neurodiversity Sheffield Drop-in Cafe Support Volunteers

How you can help us

Neurodiversity Sheffield seeks to support, help and advise families of children and young people living with neurodivergence in Sheffield. We aim to do this by increasing knowledge, understanding and awareness of ADHD and other neurodivergent conditions. A key part of this is running drop-in cafés at venues across the city so parents and carers can come, without a diagnosis, to receive support and information from us and our partners. We need passionate people to support our drop-in cafes and help us support more families across the city.

What's involved

- Attend our drop-in café sessions with Neurodiversity Sheffield staff and other partners
- Help set up and clear up the session (setting out chairs, spreading out display materials and books)
- Help us to gather feedback from parents and carers who attend the session
- Listen to parents, provide gentle peer support and help them find the information they need, introduce them to our partners
- Volunteers will need to gain an understanding (appropriate to your role) of, and comply with, all relevant Family Action Policies and procedures.

Caroline Sawkins, 07824 483 366, caroline.sawkins@family-action.org.uk

Green City Action

Befriending volunteer for Green City Action's community allotment

Hours: 2x 5 hours sessions a month (Tuesdays, Wednesdays or Saturdays)

Responsible to: GCA Allotment development worker

Purpose of role: To help deliver beneficial allotment session to the community

Location: Grimesthorpe Allotments, Grimesthorpe Road, S4 8LE

Role Outline:

The role would suit someone who enjoys spending time in nature, and would find it meaningful to support the local community to spend more time in nature and be involved with food growing. We need warm, fun and friendly people to help facilitate our sessions.

The role would involve you helping out in the community garden with growing tasks, making people feel welcome, facilitating activities and helping the day run smoothly. You will become a member of a supportive, friendly group, whilst gaining experience in finding creative approaches to support people to access nature and benefit from it. Currently we have a regular playgroup session for families with children up to the age of 10. We also have a regular session for those in addiction recovery. I'm in the process of setting up a women's only session also.

The sessions vary each week, there will be some gardening tasks, activities that help people engage with the nature around them, nature based art activities and enjoying the space. Gardening skills are not essential, as the staff member will be around to support you but it is key that you either have an interest or willingness to learn in gardening or nature. Sessions run from 10am till 1pm and you would need to be there between 9am and 2pm to set up and pack down for the session.

The sessions can also provide low level support to people who are socially isolated or whose first language is not English, hence the



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need for you to be friendly and welcoming.

Specific Tasks

- Facilitating activities with the service users (if of interest), supporting participants with any of the activities and tasks and ensuring they have necessary equipment
- Assisting with setting up of community allotment before the session (eg. preparing the activities, fetching water, cleaning surfaces etc)
- Welcoming participants onto the site, including meeting them at the gate and walking them to the allotment.
- Sorting out refreshments (eg preparing tea/coffee, biscuits etc)
- Helping to pack away the site at the end of the session.

If you would like to apply to volunteer please fill in this form. I will then be in touch with you to arrange a 20min phone call to learn a bit more about each other. Any questions, please email me on jeana@greencityaction.org.uk.

I'm looking for volunteers on a rolling basis, so there is no deadline. Generally the sooner you fill out the form the better, as there are already sessions that I would love to have volunteers for in February and March.

Jenny Tibbles, 07751038221, volunteering@greencityaction.org.uk

Guide Dogs

Community Fundraising Group Coordinator

If you're interested in volunteering with people and dogs, and enjoy organising events, this could be the role for you.

Guide Dogs are looking for a volunteer who can inspire and motivate a team of volunteers in your local community.

In this leadership role you can use your skills to make a huge difference to people's lives, and in return, you'll gain experiences, memories and friendships that last a lifetime.

You can make the Fundraising Group Coordinator role your own - taking on as much, or as little that works for you, and have the full support of the team and your Guide Dogs volunteer manager.

You can help by:

- Using your fantastic people skills to bring the team together and offer support and encouragement to other volunteers.
- Bringing fresh energy and enthusiasm to help the team develop new ideas and activities that will raise funds for Guide Dogs.
- Putting your excellent organisation skills to good use by managing the team's calendar and making sure the events are supported.
- Leading the fundraising group meetings.
- Using your local networks and connections to work with businesses, shops, schools, libraries and groups in your area to host events.
- Be an ambassador for Guide Dogs by sharing stories and information about the impact of our services.
- Inspire more volunteers to join Guide Dogs and become fundraising volunteers.

You'll be a fundraising dream team, working together to achieve your group's goals and improve the lives of people with sight loss. Together, you'll organise a range of events and collections that raise vital awareness and funds for our life-changing services for people with sight loss.

Melanie Brown, 0345 143 0191, volattractcentral@guidedogs.org.uk

Guide Dogs

Merchandise Coordinator

Do you have free space within your home? Have you got a creative streak? Are you interested in seeing one of our adorable guide dog teddies? If you have answered yes to all three, then this could be the perfect role for you!



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Guide Dogs are wanting Merchandise Coordinator volunteer who can be part of our Sheffield community group of volunteers, with displaying adorable teddies and other materials to raise funds and awareness.

What you'll be doing

In this creative volunteer role, your support will include:

- Using your imagination to create creative displays of merchandise for events.
- Storing stock within your home and helping to dispatch the materials for events.
- Ordering more teddies, pens, badges, and other materials for local events to help capture the interest of the general public.

Melanie Brown, 0345 143 0191, volattractcentral@guidedogs.org.uk

Sheffield Action on Plastic

Social Media Content Creator

Sheffield Action on Plastic has a mission to work with the Sheffield community to reduce single-use plastic. Using social media is an effective tool to raise awareness of the issues of plastic, but also a good media to tell the Sheffield public about our projects: running twice a year markets, a reusable cup hire scheme, and an online email course. We currently have Facebook and Instagram for social media but we're also looking for volunteers who'd be able to create content for TikTok.

Greg Hewitt, 07885907757, info@sheffieldactiononplastic.co.uk

Sheffield Action on Plastic

The Sheffield Sustainable Market: Event Steward

Sheffield Action on Plastic is running The Sheffield Sustainable Market on Saturday 25th April 2026 at Victoria Hall, giving the public the opportunity to purchase the best sustainable gifts from local makers. We are looking for event stewards who can help in the form of:

- Helping the stallholders bring their materials in and take them out again
- Greeting the public when they arrive, asking them for a donation to enter
- Being on the Sheffield Action on Plastic stall, showing people about plastic free swaps they can make, and telling people about our organisation and our projects
- Being on the tombola, selling tickets
- Saying thank you and goodbye to the public, asking if they'd be willing to fill in a short questionnaire

Greg Hewitt, 07885907757, info@sheffieldactiononplastic.co.uk

Sheffield Action on Plastic

Tramlines Fringe Cup Campaign Lead and Assistants

Sheffield Action on Plastic is a volunteer-group whose mission is to work with the Sheffield community to reduce single-use plastic.

One of the biggest examples of single-use plastic used in Sheffield is Tramlines Fringe, with multiple venues using single-use cups for drinks over the weekend.

Sheffield Action on Plastic are looking to recruit a Campaign Lead, along with Assistants, who can run a campaign to discourage venues from using single-use plastic cups, and instead use reusables. This volunteering opportunity is an incredible opportunity to make a huge difference and environmental impact in Sheffield.

The Lead would lead the campaign, coming up with a plan of action, whilst the Assistants would support the Lead in delivering the plan.

The Lead and Assistants can call upon and access volunteers who are already working with social media, but you can also deliver social media as part of this role.

Greg Hewitt, 07885907757, info@sheffieldactiononplastic.co.uk



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Solace Craft Group CIC

Volunteers needed for Little Makers Club (kids arts and crafts workshops)

Unleash Your Creativity: Volunteer Needed for Our Kids Arts & Crafts Club!

Are you *powerful about art*, love working with children, and eager to make a tangible difference in your community? We're on the lookout for **enthusiastic and dedicated volunteers** to join our new Kids Arts & Crafts Club!

Our club provides a fun, safe, and inspiring environment where young minds can explore their creativity, learn new skills, and express themselves through various artistic mediums. From painting and drawing to sculpting and crafting, *every session is an adventure!*

As a volunteer, you'll be an **invaluable part of our team**, assisting club leaders in bringing these magical moments to life. Your role will involve:

- Guiding children through exciting art projects.
- Helping to set up and clear away materials.
- Encouraging participation and fostering a positive atmosphere.
- Inspiring young artists to unleash their imaginations.

This is more than just volunteering; it's an opportunity to **spread joy**, build confidence in children, and create lasting memories. You'll witness firsthand the excitement and pride on a child's face as they complete their masterpiece. It's *incredibly rewarding*, offers a chance to develop new skills, and looks fantastic on any resume! No prior art experience is necessary – just a genuine love for kids and a willingness to jump into a world of colour, glitter, and fun!

Ready to inspire the next generation of artists? Join us and become a **guiding light for young imaginations**. Your creativity and compassion can make a world of difference!

Sign up today and help us paint a brighter future for our community's children!

Lydia, 07730588546, solacecraftgroup@gmail.com

The Children's Hospital Charity

Gardening Refresh – Ryegate House

We're looking for volunteers to help with a garden refresh at Ryegate House (Tapton/Fulwood, S10) on Tuesday 5th May, 10.30am–2.30pm.

Ryegate House is a respite centre, and we'd love to make the garden space more welcoming and uplifting for patients, families and staff.

What you'll be doing:

- Light weeding and tidying of beds
- Planting / refreshing planters
- General spruce-ups to brighten the space

No gardening expertise needed — just a willingness to get stuck in!

Practical bits:

- Tools, gloves and materials provided where possible
- Please dress for the weather and wear sturdy, closed-toe footwear
- Toilets and refreshments available on site
- Parking details will be confirmed in your briefing
- Full briefing and risk assessment provided
- Activities are light, accessible and supervised

Suzann Jenkin, 07882961914, volunteer@tchc.org.uk



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The Children's Hospital Charity

Volunteer Fundraising Hub Assistant

Would you be able to spare a couple of hours each Friday to help out the charity team at our Fundraising Hub in Sheffield Children's Hospital?

Purpose of the Role

To support the Fundraising Hub by serving customers and operating the till, helping us raise vital funds for Sheffield Children's Hospital.

What is involved?

- Serving customers in a friendly and professional manner
- Representing the charity and offering great customer service
- Operating the till and handling transactions
- Counting and receipting any donations brought into the office by members of the public
- Dealing with any general enquiries from members of the public and hospital staff
- To assist in daily tasks including cleaning and tidying
- To promote public understanding of the work SCHC delivers and the importance of raising funds in the hub.

What are the goals?

- To help enable the Fundraising Hub to run smoothly and ensure that all donations are processed in line with the charity's policies
- To help continue to make our supporters feel valued and remain engaged with Sheffield Children's Hospital Charity
- To help ensure that the charity's records and databases are kept up-to-date and accurate

How much time is involved?

A weekly shift of 2–4 hours on Fridays, between 10am–2pm

Where will I be based?

At the Fundraising Hub in Sheffield Children's Hospital, Western Bank, S10 2TH, which is open Monday to Friday from 10am – 4.00pm

What training can I expect in this role?

You'll receive a full induction, training on the till system, and ongoing support from the Fundraising Hub Officer and wider charity team.

Additional Information

A DBS check is required for this role, as there may be times when the volunteer is working without direct supervision.

Suzann Jenkin, 07882961914, volunteer@tchc.org.uk

We Are Listening

Telephone Befrienders

We Are Listening is looking for compassionate and dedicated volunteers to help us combat social isolation. Whether you can spare 1-2 hours per week for phone support, befriend someone in need, or offer your skills in other ways, your support makes a real difference.

Provide regular friendly calls to those feeling isolated (1-2 hours per week).

All of our volunteers require a basic DBS certificate. We reimburse the cost.

Charlene Duxbury, 07832329241, management@wearelistening.online



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Be a Trustee!

Explore the latest
Trustee and
Management
Committee roles in
Sheffield

Why should I become a trustee?

- **Becoming a trustee could boost your career**

Trustees are exposed to a wide range of skills needed to oversee a charity: strategy and business planning, governance, HR, finance, marketing, fundraising, evaluation, property law and more. It can be an effective way to build your skills and your CV.

- [Become a trustee and give back to your community](#)

As a trustee, you can donate your skills, time and attention to a cause you love.

Trustees are often drawn to a charity because they're passionate about a particular cause, whether that's something they're interested in or something they've experienced themselves.

- [Become a trustee and share your skills, knowledge and experience](#)

Everyone has something unique to offer a charity.

What about the time commitment? Because charities are all so different, the time commitment can vary hugely – from around five hours per week to 30 hours per year - so it's vital you find a role that fits the time you can give.

Every trustee needs to:

- Make time to prepare for and attend meetings – sometimes once a month, but often 4 to 6 times a year; meetings vary from 1 to 2 hours to a full day each, depending on the charity and how often meetings are held.
- Be ready to support the charity between meetings or with other activities for example:
 - Considering issues over email or discussing matters over the phone with staff, other trustees, or the charity's external advisers
 - Helping organise a fundraising event or developing a fundraising strategy
 - Doing the bookkeeping for the charity
 - Acting as an ambassador for the charity
 - Sitting on a committee that looks in more detail at a specific aspect of the charity's work, such as finance, HR or safeguarding.

Taken from the Getting on Board 'How to be a Trustee' free guide. You can download this for free from the Getting on Board website: www.gettingonboard.org./how-to-become-a-trustee-free-guide>

If you would like to talk about the general responsibilities of a trustee or committee member, please contact vc@vas.org.uk



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BabyCare Reach CIC

Volunteer Bid Writer (Experienced)

BabyCare Reach CIC, a values-driven social enterprise supporting families with dignity and care, is looking for a friendly and committed Volunteer Bid Writer to join our team. This is a wonderful opportunity for someone with grant writing or fundraising experience who wants to use their skills to make a real difference. You'll help us secure vital funding by researching opportunities, writing clear and persuasive proposals, and sharing the story of our impact with funders. Working alongside our leadership, operations, and programme leads, you'll be part of a supportive team where your contribution directly helps families across Sheffield and beyond.

Vanessa, 074 802 45139, admin@babycarereach.com

Citizen's Advice Rotherham

Trustee

Complete an introduction for your role

Maintain an awareness of how the local Citizens Advice is operating

Read papers for board meetings and attend a number of meetings per year

Work on specific projects with other trustees or staff within the local Citizens Advice to further the strategic objectives of the local Citizens Advice

Take an active discussion during board meetings and work with other trustees to:

Set policy and strategy direction, set targets and evaluate the performance of the local Citizens Advice

Monitor the financial position of the local Citizens Advice ensuring that it operates within its means and objectives, ensuring that there are clear

Ensure that all the finances and supporting financial control systems of the local Citizens Advice are in order including that full financial records are kept for all transactions, that money is only spent for the purpose given, and that proper financial controls are in place to safeguard the organisation's resources

Monitor the financial position of the local Citizens Advice ensuring that it operates within its means and objectives, ensuring that there are clear lines of accountability for day to day financial management

Seek the views of all sections of the community and monitor how well the service meets the needs of the local community

Ensure that the service plans for the recruitment and turnover of staff and volunteers

Review its own work and how effectively it operates including action for improvement

Gemma Fells, 07857916935, Gemma.fells@citizensadvicerotherham.org.uk

Disability Sheffield

Disability Charity Trustee to support a beloved local charity at a time of organisational change and development

Join Disability Sheffield's Board of Trustees!

Would you like to use some of your spare time to make a real difference to the lives of disabled people in Sheffield?

Disability Sheffield is entering a period of organisational change and renewal. This is a crucial time to bring new voices, skills, and perspectives to our Board of Trustees to help shape the future of the charity.

We are a Disabled People's user-led organisation (DPULO), and registered charity, established by disabled people to empower disabled people to have an equal voice in all aspects of their lives.

Our services include:

- Advocacy Service (member of Sheffield Advocacy Hub)
- Sheffield Voices self-advocacy group for people with learning disabilities and autism
- Specialist information service



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- Disabled people's cycling group
- Disabled people's travel service

We also work closely with other user-led organisations and funders such as the NHS, Sheffield City Council, Sheffield University, and Sheffield Hallam University to promote disabled people's rights.

Roles We're Recruiting for

General Trustee

Lived experience welcome, but not essential. Bring your knowledge and/or experience of living with a disability or long-term health condition to contribute to the successful operation of our board and our charity.

HR Lead

We would like to recruit a trustee with recent experience of HR in the voluntary sector.

Treasurer

Oversee financial requirements for the charity, working alongside our Finance Co-ordinator and CEO.

Co-Chairperson

Work alongside our current Chairperson, who has lived experience of disability, to share leadership and help guide the organisation's strategic direction. This role will also provide supervision and support to the CEO.

How to Apply

Closing date: 5pm, Friday 27th March 2026

You are very welcome to contact our CEO using the contact details below for an informal chat about the role and the charity.

Please send us a short bio explaining how you meet some or all of the Essential and Desirable Requirements in our *Role and Responsibilities* document.

- Tell us a bit about yourself and what you would bring to our Board. You can also attach a CV if you would like to (optional).
- Your bio can be written, or in any format you prefer, e.g., video.
- Include names and contact details of **two referees** (not family members).
- Please return your completed **Equal Opportunities Monitoring Form**.

Email: maria.ashmore@disabilitysheffield.org.uk

Post: Disability Sheffield, The Circle, 33 Rockingham Lane, Sheffield, S1 4FW

Jake Green, 0114 253 6750, admin@disabilitysheffield.org.uk

Dronfield Heritage Trust

A Commercial & Marketing trustee is required by the Dronfield Heritage Trust.

Dronfield Heritage Trust is looking for an experienced individual to oversee the business development and marcomms of both the trading company and the charity driving commercial income.

Responsible to: Chair, Dronfield Heritage Trust

Purpose: To generate and oversee the implementation of a commercial strategy to drive income from a variety of target audiences, both consumer and corporate.

Hours: Approximately 6-8 hours a month

Salary: This is a voluntary role.

Expenses: Travel and other reasonable expenses will be paid by prior agreement.

EDI Statement: DHT is committed to fostering equality of opportunity for anyone interested in working with us. We are committed to developing an inclusive and diverse community in which everyone can thrive.

The legal obligations of Trustees can be found at www.charitycommission.co.uk. Please read the publication CC3, The Essential Trustee.

Closing date? This post remains open until filled.

INTERESTED?

Please email Liz Snape admin@dronfieldhallbarn.org for the full details and application procedure. If you wish to have an informal chat with the Chair of Trustees, please ask Liz to arrange a time.

Louise Third, 07773 288342, admin@dronfieldhallbarn.org



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HOMELESS AND ROOTLESS AT CHRISTMAS

Exciting Opportunity to Become a Trustee at HARC

Help shape the future of a Sheffield charity that has supported people who are homeless, rootless or vulnerable every Christmas since 1989. For five days over the festive period, HARC provides a warm, safe day shelter offering hot meals, clothing, wellbeing support and a sense of community at a time when many people feel most alone. Demand continues to rise, and every year, HARC is a lifeline for hundreds of people who would otherwise have nowhere to go.

We are now seeking new Trustees to join our board and help guide the next chapter of this much-loved charity.

Who We're Looking For

We welcome people who can bring energy, fresh thinking and commitment to our small but dedicated board. You don't need previous governance experience as we provide full induction and training.

We particularly encourage applications from people with:

- knowledge of, or lived experience relating to, homelessness or rootlessness
- perspectives that help broaden the diversity of our board

What You'll Bring

We're looking for individuals who can offer:

- A willingness to understand and uphold trustee responsibilities
- Creative and strategic thinking, with confidence to use independent judgement
- Strong communication skills and a constructive, open approach
- Basic IT and administration skills
- A personal commitment to equity, diversity and inclusion or any specialisms
- Enthusiasm for HARC's mission and values of kindness, integrity and respect
- Commitment to the The Seven Principles of Public Life

What the Role Involves

As a Trustee, you will help guide HARC's strategic direction, ensure good governance, and support the safe and effective running of the project. You'll be part of a charity with deep roots in Sheffield and a long history of supporting people who need it most. Your voice will help shape how we grow, adapt and continue delivering warmth, safety and dignity each Christmas. If you want to make a meaningful difference, and be part of a team that genuinely cares, we'd love to hear from you.

Time Commitment

- Eight Board meetings per year, held remotely (7:00 pm – 8:30 pm)
- Up to three one-hour sub-committee meetings per year, held remotely (7:00 pm - 8:00 pm)
- Be available for induction, training, the AGM (April) and annual appraisals
- Act as an ambassador for the charity, helping to raise awareness of homelessness and rootlessness, if required
- Be available, on the trustee rota, to support the set-up, on-call cover, and breakdown of Project HARC during the final two weeks of December

Terms

The terms are voluntary, on an ongoing basis for up to nine years, subject to safer recruitment checks. All reasonable expenses will be reimbursed. For full details of the role, please visit our website

How to Apply

Complete the application form by 6th April 2026 and email to harc.sheffield@gmail.com.

Interviews will take place from 9th April 2026.

E A Grasso, 07523927318, harc.sheffield@gmail.com



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Manor Community Transport

Volunteer Trustee

This is an exciting volunteering opportunity to provide high quality services to the community via support to a small charitable organization. We are looking for a range of people to help run the organization.

The primary purpose of the role is to be a community minded individual who is interested in and understands volunteering and voluntary organisations with compassion and commitment. To assist in the support and development of the organisation.

The role requires a monthly meeting commitment of no more than 2 hours to manage and decision make on behalf of the organisation. Some knowledge of transport would be useful but not essential any transferable skills would be an asset to the management of the organisation.

We endeavor to offer volunteers a variety of activities to make sure your time is rewarding and enjoyable.

Lisa Frazer, 079 618 83841, manormobeel@googlemail.com

No Panic

No Panic Large Funding Applications Fundraiser - volunteering from home

No Panic is a national charity at the frontline of accessible help for anxiety sufferers. Those who call us can be struggling across a range of anxiety disorders: OCD; Panic Disorder; Phobias or General Anxiety Disorder.

Services include a helpline open 365 days a year, one to one mentoring courses run by trained volunteers, support emails and a website that is full of information and help.

When we receive a large sum from an organisation or individual it can make a big difference to the services we provide. Fundraisers in our Large Funding Applications Team seek out potential providers of these large sums, find out how to apply to them and complete their forms.

We are looking for people who are keen fundraisers on a large scale, have financial skills which can be used in a fundraising role and who are proactive.

For more information or to apply: email volunteering@nopanic.org.uk or phone Chris on 07890 970555 or complete our questionnaire: nopanic.org.uk/large-funding-applications-team-fundraiser/

Chris, 07890 970555, volunteering@nopanic.org.uk

No Panic

Volunteer Trustee

No Panic is a national self-help charity, which supports people with a range of anxiety problems. We provide the *No Panic Helpline* and there is additional support services offered to members. Please see nopanic.org.uk.

We are seeking a skilled volunteer trustee to strengthen our board, particularly with experience in finance and raising funds.

Ideally, candidates will have volunteered at board level, in charities that only employ a small number of staff and rely mostly on volunteers.

We seek candidates who are confident and committed and prepared to step up. Candidates may be asked to fill Officer roles or join sub-committees. Officers may oversee the work of several teams.

The Board of Trustees meets on the last Wednesday evening of the first and third month of each quarter. In the second month, sub-committees meet.



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This role is anticipated to take up about 4 hours a week; this will vary.

We ask volunteers to commit to a year.

To apply, please email volunteering@nopanic.org.uk.

You will need to provide a reference.

Sandra Seal, 07890 061016, volunteering@nopanic.org.uk

Open Kitchen Social Club

Trustee with Open Kitchen Social Club

We are looking for a new Board member to help steer this much appreciated and growing project that makes nutritious meals for people in food poverty. We serve two free meals each week - one at St Andrews United Reformed Church and one at The Sanctuary, as well as providing quality, ethnic catering for conferences, weddings, birthdays and other events. Most of the 'staff' are volunteers, including many from the asylum-seeking and refugee community.

The Board meets 4-5 times a year in a city centre location. We would particularly welcome applicants from migrant backgrounds, and with knowledge or skills in Human Resources.

Firas Jabar, 07513 731054, openkitchensocial@gmail.com

PHASE Worldwide

Trustee for PHASE Worldwide.

Job Overview

Job Title: Trustee

Responsible to: Chair of Trustees

Hours: Flexible (see details below)

Salary: Voluntary

Contract: A trustee term is 3 years Location: We are based in South Yorkshire but Trustees can be all over the world.

PHASE Worldwide (PWW) is a UK registered charity that supports empowerment of people and communities, whoever and wherever they are in the world. We do this by supporting integrated and sustainable programmes to create opportunities for empowerment. Currently, much of our work is in Nepal, where poor health, low levels of education and few livelihood opportunities trap people within a cycle of poverty and prevents communities from taking control of their lives. We are looking to expand our work achieving empowerment in communities across the world. In the UK we have a partnership with Cine Schools, working with young people to achieve self-empowerment through film.

The Role

PHASE Worldwide is led by a Board of Trustees. The Board is responsible for overall governance and strategic direction of the organisation. Being a PWW Trustee will allow you to make an important contribution to current work and future direction, including supporting development of our organisational strategy. Within the Board of Trustees, sub-committees. These include: Organisational Development and Partnerships, Fundraising and Communications, Finance and Risk, Governance and HR and GP working group some of which you would be part of. The Board manages risk collectively and uses committees to support PHASE Worldwide's work and charitable objectives. Our fundraising involves both trust and foundation grant applications, as well as appeals, events and campaigns. We have recently run fruitful large-scale appeals and are looking to expand on this success. As fundraising faces challenges from cost-of-living crisis and overseas aid cuts, we are also exploring diversification of our funding. All our Trustees fundraise in some way.

Role Purpose

General charity governance responsibilities for all Trustees, Operational responsibilities are carried out by our Director and Director's PA.

Duties and Responsibilities

- Support and provide advice on PHASE Worldwide's purpose, vision, goals and activities.



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- Ensure accounts and other financial reports are produced in the correct form and on time as required by the Charity Commission and independent examiners
- Monitor the overarching strategic management of the charity's financial resources
- Contribute to regular reviews of PHASE Worldwide's own governance.
- Attend four Trustee meetings a year and working groups as required adequately prepared.
- Being an active championing of PHASE Worldwide and actively supporting its fundraising efforts.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve PHASE Worldwide's financial statements.
- Provide support and challenge to PHASE Worldwide's Director in the exercise of their delegated authority and affairs.
- Keep abreast of changes in PHASE Worldwide's operating environment.
- Use independent judgment, acting legally and in good faith to promote and protect PHASE Worldwide's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of PHASE Worldwide's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

Person specification:

Knowledge and Experience

- Empathy for PHASE Worldwide vision mission and values

Skills and Attributes

- Ability to work successfully with others across the organization to achieve objectives
- Good teamwork and communication skills

We are currently specifically looking for people with skills in any of the following areas

- Charity Governance
- HR
- Medical expertise
- Fundraising

Our Commitment to You

We offer a talented and passionate team of staff and trustees working closely together - all hugely committed to empowerment of people in Nepal and across the World. You are welcome to come get in touch to have a chat with the Director Lyndsey McLellan. lyndsey@phaseworldwide.org.

Safeguarding

Please note, PHASE Worldwide has a safeguarding policy in place to protect vulnerable persons and this will be referenced during the recruitment process. The successful applicant will be required to provide two written references before being appointed in accordance with the terms of the Misconduct Disclosure Scheme.

Equality, Diversity and Inclusion

PHASE Worldwide promotes equality, diversity, and inclusion in our workplace. We want a diverse organisation where all members of the community are represented and encourage applications from candidates from all backgrounds.

To Apply

To apply for the role, or to arrange an informal chat about the opportunity, please send a copy of your CV and brief cover letter (1 page) to Lyndsey McLellan, Director of PHASE Worldwide, lyndsey@phaseworldwide.org
PHASE Worldwide Work with Us

Fiona Harris, 07983634403, info@phaseworldwide.org

Sheffield Talking News

Vice Chair

The suitable candidate would be required to carry out the following types of tasks:

- Work closely with the Chair, Secretary, Trustees and others in the Charity.



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- Attend monthly Committee meetings and chair these meetings in the event the current Chair is unavailable.
- Help compile agendas for committee meetings
- Help with agendas and compile action points.
- Become a trustee by virtue of the office of Vice Chair.
- Lead the reviewing of charity policies as and when needed and keep up to date with regulations e.g. Charity Commissions and Talking News Federation.
- Help write any new policy documents or similar.
- Initiate new ways of promoting and expanding services.
- Help arrange social aspects of the AGM and other social events.
- Regularly check website content and facilitate deletions/additions
- Assist in organising training for volunteers.

Val Newbolt, 07854320889, STN_Recruitment@sheffielddalkingnews.org.uk

South Yorkshire Refugee Law and Justice

Trustees to join the board and support the running of South Yorkshire Refugee Law and Justice

South Yorkshire Refugee Law and Justice (SYRLJ) are looking for new trustees! Could you support our vital work providing legal services to people seeking sanctuary in South Yorkshire? This is an opportunity to help shape our service and the work we do and to make a meaningful contribution to migrant rights at a critical time. SYRLJ are the only organisation in South Yorkshire providing free legal support and representation to people who have been refused asylum and migrants without status. You can find out more about our team and work by visiting our website – <https://www.syrlj.org.uk/>.

We particularly welcome applications from those with lived experience of the asylum system in the UK. We are also seeking to address identified skills gaps on the Board, especially HR experience, relevant policy and legislation knowledge, campaigning and media expertise. A full induction programme and follow up training will be offered to successful applicants.

The Board meets four times a year, sometimes online and sometimes in person, and Trustees will take lead responsibility for one or more aspects of governance. It is estimated that the time commitment will be between 0.5 and 2 days a month depending on capacity.

If you want to find out more, please contact Gary Bell (Chair) for an informal discussion – gary.bell@syrlj.org.uk.

If you would like to apply for the role, please get in touch with our recruitment team via recruitment@syrlj.org.uk and we will send you a more detailed information pack.

The closing date for applications is Monday 13th October. Interviews will take place towards the end of October, with the aim for new Trustees to be in place in November.

Tara Toptegarden, 07553233334, info@syrlj.org.uk

SWWOP

Trustees to join the SWWOP Board of Trustees

Sheffield Working Women's Opportunity Project provides intensive support to vulnerable women involved in street prostitution.

We are looking for 2 – 3 Trustees to join our Board of Trustees on a voluntary basis. We welcome applications from people from various backgrounds, who have a passion for supporting vulnerable women, to join the Board.

We are particularly looking for someone to undertake the role of Treasurer

The Treasurer's roles would include the following:



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- Supporting fellow trustees in understanding the charity's financial position, enabling the board to make informed, strategic decisions.
- Collaborating closely with the Finance Manager, attending regular meetings with her and the Project Manager to ensure accurate financial forecasting and monitoring.
- Tracking actual income and expenditure against forecasted budgets, identifying and addressing any variances or risks that may impact the charity's financial health.
- Working with the Fundraising Officer to support funding applications and explore new fundraising opportunities.
- Ensuring all statutory financial filings and returns (e.g., Companies House, Charity Commission) are completed accurately and submitted on time.

Time commitment: the Trustees meet every month for approximately two hours and there will be some additional time required for preparation for meetings etc. Our Trustee meetings are a mix of Zoom calls and meetings in person in Sheffield.

Travel expenses are available - these must be agreed in advance with the Chair of Trustees.

Applications should be emailed to the Chair of Trustees Polly Foster polly@swwop.org and include a cover letter and CV. For more information, please visit: <https://swwop.org>

Polly Foster, (0114) 253 6899, polly@swwop.org

Xenia

New trustees to join Xenia who can bring varied skills and experiences

We are particularly interested in someone with experience in non-hierarchical organisations who can help us set up HR and governance procedures, as well as people with experience in advocacy, women's organisations, anti-racism and/or direct experience of migration.

Trustees are expected to attend all board meetings, which take place four times per year at times agreed by the trustee board, and usually last no more than 3 hours. Additionally trustees may wish to join one of the sub-groups, which meet approximately 4 times per year for meetings that usually last no more than 1.5 hours.

Person Specification.

We particularly encourage applications from people who:

- have lived experience learning English as a second or other language;
- have lived experience supporting family members for whom English is a second or other language
- Have lived experience of migration
- identify as being part of the "global majority". The global majority includes people who identify as Black, Asian or have other identities and backgrounds that are racialised in the UK.

We are looking for someone with skills relevant for the role, for example:

- experience of working in charity/community sector with HR responsibilities
- experience working in non-hierarchical organisations
- experience working within advocacy, either professionally or in a voluntary capacity
- knowledge of the UK charity fundraising landscape, especially with smaller charities
- Links to or familiarity working in East London and/or Sheffield

may, 07549 269461, sheffield@xenia.org.uk



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Frequently Asked Questions

Can I volunteer?

Anyone can volunteer. People already in employment, full-time or part-time, refugees and asylum seekers, retired, students, unemployed and anyone else not mentioned here. Really, volunteering is for everyone.

When can I start?

It can take a few weeks for you to go through the application and recruitment process. The one thing that often takes the most time is the DBS police check (formerly CRB), though not all volunteering requires a police check.

What about my expenses?

Organisations should pay your travel and out of pocket expenses. To be registered with us we require this. Please contact us if you have had difficulty securing these expenses.

Do I need particular skills to volunteer?

Sometimes, depending on the voluntary role. But very often no particular skill is required; the organisation will give you the right training for your role.

How soon might I be able to find a paid job after I volunteer?

There is no guarantee that volunteering will lead to paid employment. But you will get a lot out of volunteering including new skills, experience and confidence, which can help with job prospects.

Will I get any support as a volunteer?

You should be given an induction when you start, training that is relevant to your role and catch-ups or supervisions relevant to your role.

I am an asylum seeker - am I allowed to volunteer?

Yes - you can volunteer as many hours as you want. There are no restrictions on asylum seekers volunteering. You are not allowed to do 'unpaid work' but volunteering is different. You are allowed to volunteer in a charity. Ask us for more information.

I'm on benefits - can I volunteer without losing my benefits?

Yes, you can - plus volunteering is recognised as giving you a better chance of finding paid work. So, you can volunteer as many hours as you like while you are on benefits, as long as you still meet the terms for getting them. If you are claiming Jobseeker's Allowance, this will mean you still need to look for paid work and you must be free to start a job with one weeks' notice. It might be good to discuss your volunteering with your benefit agency so they are in the picture.

I am under 18 - can I volunteer?

Yes, you can. There are a range of opportunities set up for younger volunteers; you can download a list of these from our website. If you need help doing this, please call us on 0114 253 6649 or e-mail vc@vas.org.uk

I have a criminal conviction - can I volunteer?

You can, and many people with criminal convictions do. It all depends on the nature of your conviction, how recent it was, the kind of voluntary role you would like and the organisation where you wish to volunteer.

Any other questions? Please call us on 0114 253 6649 or email vc@vas.org.uk



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Rights and responsibilities

As a volunteer you have a right to:

- Travel expenses
- Induction and relevant training
- Support and supervision
- Safe working conditions
- Insurance cover
- Being treated in accordance with an organisation's equal opportunities policy
- Access to a Complaints Procedure

Your responsibilities are:

- Working within the organisation's policies and procedures, which will be explained to you
- Working within the boundaries of the volunteering task profile
- Maintaining confidentiality as appropriate
- Informing the Volunteer Manager of any problems.

sheffieldvolunteercentre.org.uk

vc@vas.org.uk

0114 253 6649

Drop-in open 10am – 4pm (Tuesdays only)



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