



Be a
volunteer!
August 2026
Bulletin & Trustee Bulletin

Volunteer to:

- ✓ Gain skills and experience
- ✓ Make a difference in your community
- ✓ Help others
- ✓ Meet new people and have fun!

Explore the latest opportunities in this bulletin.



You can also search and apply online for volunteering opportunities: Click here/scan the QR code to search and apply for hundreds of roles in Sheffield, with new roles being added all the time:

search.sheffieldvolunteercentre.org.uk/volunteers/search

sheffieldvolunteercentre.org.uk



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What is the Volunteer Centre?

We are part of Voluntary Action Sheffield (VAS) and we help people wanting to volunteer and organisations offering voluntary roles to find one another. You can find out more about volunteering by contacting us:

- **Website:** sheffieldvolunteercentre.org.uk Click on '**Start volunteering**' and you will be able to search through all the volunteer roles currently advertised with us and register/apply online.
- **Email:** vc@vas.org.uk
- **Telephone:** 0114 253 6649
- **Facebook:** @SheffieldVolunteerCentre
- **Instagram:** @sheffieldvolunteercentre
- **Face-to-face:** Come to our drop-in on a Tuesday – details below

Volunteer Centre drop-in

Come and see us anytime between 10am and 4pm on a Tuesday and have a chat with an advisor about volunteering. Our volunteer advisors are friendly, knowledgeable and experienced in helping people to find volunteer opportunities and can answer any questions you may have.

No need to book, just turn up!

You'll find us at: The Circle, 033 Rockingham Lane, Sheffield, S1 4FW

Are you an asylum seeker or refugee in Sheffield looking for:

- Education and training?
 - Volunteering?
- Support to get a job?
 - Social activities?

The New Beginnings project can help you to access information and advice on Education, Employment and Volunteering. We offer 1-2-1 appointments, a drop-in Jobs club and IT classes. We run social activities and work with groups in the city to run sports, games, walks and events.

Contact us: (0114) 253 6655 / 0774 392 4615 / refugee@vas.org.uk



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VOLUNTEERING FAIR



Find the perfect role for you!

Would you like to help your local community?
Join us in September to meet 20 organisations
and find out more about their volunteering
opportunities.

Wednesday 30th September 2026 10am - 2pm
The Circle, 33 Rockingham Lane, Sheffield, S1 4FW



Contact us for more information:

www.sheffieldvolunteercentre.org.uk | vc@vas.org.uk | 0114 2536649

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Set up in 2023, Sheffield Food Chain is a charity that helps reduce food poverty by providing meals to individuals and families in need. We use surplus food donated by local wholefood suppliers to cook and prepare fresh vegetarian and vegan meals. These are cooked by volunteers, then packaged, frozen, and delivered to people who need them across the city by volunteer cyclists.

We work with local organisations and services, including Family Voice, Together Women, Shelter, Mind, and Sheffield Family Hubs, to reach people who may be affected by food poverty and who may face barriers to accessing other support often because of caring responsibilities or disability.

Email: info@sheffieldfoodchain.org

Cyclist Volunteer role:

You'll help deliver frozen meals by bike to people in their homes across Sheffield. The role involves basic navigation, cycling and communication skills, and you'll be supported by a lead cyclist throughout. You'll need your own bike with pannier racks and a helmet. All cyclists are welcome to an optional hot meal with the cooks once finished.

Batch Cook Volunteer role:

From washing and chopping vegetables to cooking, portioning, labelling and cleaning up, it's a friendly, hands-on role that's perfect if you enjoy working with others. At the end of each shift, everyone sits down together to enjoy a hot meal cooked that day.

"I've really enjoyed volunteering with Food Chain. It's been a great way to meet lovely, like-minded people, give something back to my local community, and get some fresh air and exercise at the same time. Knowing I've helped families in my area in need makes it all so worthwhile."

- Will, Volunteer Cyclist

"I moved to Sharrow a year ago and was really keen to meet new people. Joining Sheffield Food Chain has been a great experience – I've met some fantastic people and have learned how to create some really exciting new veggie recipes. It feels lovely to be able to give something back!"

- Flo, Volunteer Cook



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GoodGym Sheffield

Get Fit by Doing Good



We're not based in a gym. We walk, cycle, or run to help charities and communities in our neighbourhoods.



- **Does your charity or community need a hand?**
- **Would you like to volunteer with us to support your community?**

We've been helping all over Sheffield for the last 10 years. Get in touch if you would like to get involved.



tomm@goodgym.org

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Age UK Sheffield

Community Art Show Volunteer - Hillsborough

Support our annual local exhibition celebrating creativity, community, and shared experiences. You'll also find inspiring pieces from independent Sheffield artists and creative groups, highlighting the wealth of creativity in our city.

What will you be doing?

SATURDAY 29th AUGUST 10am – 1pm

Help with setting up and taking down the exhibition

SUNDAY 30th AUGUST 11am – 5pm

- run the café
- welcome and direct visitors coming in from the park
- General support with keeping the exhibition running smoothly

SUNDAY 30th AUGUST 5 – 6.30pm

Help take down the exhibition.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

Age UK Sheffield

Customer Contact Volunteer

Main duties are phoning customers and record keeping. There is scope for other tasks as well, depending on your interests and experience.

What will you be doing?

- ?? Phoning customers
- ?? Going through a set list of questions
- ?? Keeping record of answers and relevant details
- ?? collaborating with the Befriending Team

This role is available Mondays to Fridays, 9am to 5pm.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

Age UK Sheffield

Front Desk / Reception Volunteer

Main duties are Meeting and Greeting visitors, covering phones and other admin duties. There is scope for other tasks as well, depending on your interests and experience.

What will you be doing?

- Meeting and Greeting Customers
- Answering phones
- Forwarding messages to relevant colleagues and departments
- Using our customer database efficiently and effectively
- Ad hoc admin duties

This role is available Tuesdays, Thursdays and Fridays, 9am to 5pm.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

Baby Basics Sheffield

Volunteer opportunities available at our Sheffield Centre to pack referrals, sort donations and more.

Daily tasks start with the packing up of referrals, baskets, clothing bundles, toys and care packages. These are all on a referrals board and volunteers work together to complete these. Some tasks require moving boxes or other items that could be heavy so we all support each other where some are more able than others. Once these referrals are completed, further tasks include donation sorting, ironing clothing to fill shelves and restocking, all while socialising with other volunteers from a wide variety of backgrounds and experiences.



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You will be buddied up with someone, who will make sure you have all the help and training you need to eventually feel totally confident in your work here. Never be afraid to ask a question. No question is a silly question here and no question can be asked too many times. The growth of our service has also meant that things change often so we all have to keep asking! There will always be a member of staff available to ask questions, ask for help or raise concerns with. We work in a lovely team atmosphere so get ready to chat and meet a wide variety of people from all walks of life and make new friends across the generations.

We have volunteers in our building Mon-Thurs 9.30-4pm. Some people come for a whole day, half day or just a couple of hours. Most volunteers work on the same day each week but we can be fairly flexible on this. We try to make it very simple to volunteer with us. If you're interested, simply get in touch and we will get you started with a trial day and see if it is the right fit for you and us. If you have any questions please do not hesitate to contact us.

Bethany Bennett, 0114 2787262, sheffield@baby-basics.org.uk

Climate Ed

Workshop Facilitator- delivering climate action workshops in primary schools

Would you like to do something proactive to tackle climate change?

How would you like to inspire the next generation by delivering climate action workshops in a local primary school?

Climate Ed is a charity which offers primary school workshops about climate science and climate action led by volunteers. Our aims are to engage children about climate change and inspire them and their families to take action. Our programme is fully-resourced, great fun to deliver, and we provide training. No teaching experience is necessary but passion for, and some foundational knowledge about, climate change is helpful.

We are also looking for schools to work with – if you have a connection with a primary school that might want our free workshops, please get in touch.

To find out more send an email to regions@climateed.net or visit our website at <https://www.climateed.net/>

Rachel Adams, n/a, regions@climateed.net

Go Beyond

Residential Break Volunteers Needed to Make a Difference with Go Beyond

Looking for a meaningful volunteering opportunity working with children and young people?

Go Beyond is a national children's charity providing free residential breaks for young people aged 8–13 who are facing serious challenges in their lives. Our breaks give children the chance to escape pressures at home, build confidence, have fun, and create happy memories that last a lifetime.

We are currently looking for Residential Break Volunteers to join us for 4-night, 5-day breaks throughout the year at our centres in:

Cardfields Centre, Bumfords Lane, Hatfield Peverel, Essex, CM3 2NR

Coastal Centre, Well Street, Par, Cornwall, PL24 2QN

Daleside Centre, Ravenscliffe Farm, Ashbourne, Derbyshire, DE6 1LF

As a volunteer, you'll help create an unforgettable experience by: Supporting fun outdoor and creative activities | Encouraging and engaging with young people | Helping with meals and daily tasks | Being a positive role model | Working alongside our experienced Break Leaders

Activities can include: Arts & crafts - Sports & games - Baking - Gardening - Outdoor adventures and more

Accommodation, meals, and activities are all provided for the week.

No specialist experience is required — just enthusiasm, kindness, and a willingness to get involved.

We welcome volunteers from all backgrounds and ages, whether you are:

- A student

- Working



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full-time or part-time

- Retired
- Taking a career break
- Interested in youth work or the outdoors
- Simply looking to give back and make a difference

This opportunity is especially valuable for anyone interested in:

- Teaching
- Psychology
- Social work
- Youth work
- Outdoor education

If you'd like to help give children a week they'll never forget, we'd love to hear from you ??

Apply here: <https://www.gobeyond.org.uk/apply-to-become-a-break-volunteer/>

Read about our Volunteers' experiences: [The Times The Telegraph](#)

Natalia Ozioro, 01822 811119, volunteer@gobeyond.org.uk

Heeley Trust

Live Well With Dementia Group Volunteer

As a Volunteer for the Live Well With Dementia Group, you will support the group facilitator and group members in creating an engaging and supportive environment. Your role will involve assisting with the set-up and pack-down of activities, engaging with individuals living with dementia, and supporting the facilitator during group sessions.

The group meet every Thursday 1 -3 at Heeley Green Community Centre.

Applications for the position will close on Monday 3rd August and we will be in touch shortly after to arrange informal discussions.

If you have any questions about the volunteer position please do not hesitate to contact Heeley Trust via phone or email on: info@heeleytrust.com | 0114 3991070

Heeley Trust, 0114 399 1070, jim.m@heeleydevtrust.com

No Panic

Anxiety Articles Writer

No Panic is a national self-help charity, which supports people with a range of anxiety problems, including panic attacks, OCD, agoraphobia, social phobia and health anxiety. The main service we provide is our helpline, but members can also access recovery services over the phone or online, Anxiety Support Chat online, and coffee meetings over the phone. We have a youth hub which offers services tailored to students up to age 21.

This is a role is particularly suited to students.

No Panic are looking for volunteers to write about anxiety for our Content Team. Articles could be about anxiety experiences, anxiety management or particular types of anxiety. You may know someone who has experienced anxiety, or you may have struggled with it yourself, in which case you can possibly write from personal experience. Alternatively, you may have an interest in the various aspects of anxiety and would like to research material for your article. We would like you to write 4 to 10 articles a year, of 500 - 1000 words, and send them to our Content Team, who will review them. They may be included in monthly newsletters or uploaded onto our blogs and other platforms we use.

Sandra Seal, 07890 061016, volunteering@nopanic.org.uk

No Panic

Anxiety Support Volunteer at University

Studying at university can be tough and can cause anxiety and stress, made harder if contending with conditions such as OCD and ADHD, but you are not alone.



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When anyone is struggling to cope, one of the organisations there to provide help and support is No Panic, and we would like volunteers to spread this news to your fellow scholars. No Panic is a national self-help charity, which supports people with a range of anxiety problems, including general anxiety, panic attacks, OCD, agoraphobia, social phobia and health anxiety. We have a Youth Hub with information specifically tailored for younger people - take a look at our website - where you can find advice and information on various conditions, and we offer recovery services over the phone, online, or via email, and produce videos on Social Media to help with understanding anxiety.

If you are a student at the University, and have suffered from anxiety, or knows someone who has, then why not volunteer to let your fellow students know how No Panic can support them?

We call this role a No Panic Student Ambassador.

No Panic will help you by providing materials that you may need, physical and digital and will provide training comprising an introduction to the work of No Panic and how to use the material.

This is an opportunity to:

- Make a positive difference by raising awareness of the support available from the charity to students living with anxiety-related disorders.
- Gain experience that could be helpful when exploring future employment opportunities.
- Make connections and share experiences with other student ambassadors across the UK.
- Contribute articles on the No Panic website / support the charity's social media communications.

Sandra Seal, 07890 061016, volunteering@nopanic.org.uk

Sheffield Children's NHS Foundation Trust

Volunteer at The Spark (National Centre for Child Health Technology)

In 2026, Sheffield Children's will open the National Centre for Child Health Technology (NCCHT) at The Spark - the only facility of its kind in the UK. This £24.2m, purpose-built research and technology centre at Sheffield Olympic Legacy Park will drive the next generation of child health innovation, transforming how care is delivered through advances in technology and treatment. Building on 150 years of innovation, the NCCHT reflects our ambition to lead globally in research and innovation for children's health.

In this role, you will help to create a calm, welcoming environment for children, young people and their families attending an appointment at The Spark. Your responsibilities will include greeting patients, guiding them through the department and making sure they know where they are going. You will also engage with the children and young people through play – colouring, games and toys to help ease anxiety and pass the time. This will include making sure there are toys set up on tables in the waiting areas and offering toys to children. You will also support staff by providing some general assistance. This role requires warmth, patience and a proactive attitude to make a meaningful difference. You will need to be kind, a good listener and non-judgemental.

Interviews for this role will be held on Wednesday 26th August and Tuesday 15th September, in person at The Spark.

Key tasks

- Welcome all visitors to The Spark
- Support families to use the self-check in facilities if they are attending an Outpatients Clinic
- Ensure families are directed/escorted to appropriate waiting areas for appointments and other visits
- Give information about facilities, refreshments/cafes, toilets etc
- Answer general questions and enquiries
- Play with children – offering colouring, toys, setting up tables for children to play in the waiting areas
- Clean, tidy and organise toys
- Help people with frequent queries

Exclusions

Volunteers cannot be involved in any of the following:

- Clinical or medical treatments of any kind
- Psychological interventions
- Clinical advice
- Moving or handling of patients
- Personal care activities



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- Escorting patients off hospital premises
- Lifting or handling heavy equipment
- Undertake any role outside of their volunteer role without checking with the Volunteer Services Team

Training

This volunteer role requires the following online training:

- Equality, Diversity and Human Rights
- Fire safety
- Health, Safety and Welfare
- Infection Prevention and Control
- Moving and Handling
- Safeguarding

You will also be required to attend a Trust Induction and local induction with the department

Support

- We will reimburse travel expenses (within a set limit)
- A uniform will be provided for you to wear when volunteering
- We will provide access to refreshments when on shift
- You will receive regular communications from the Volunteer Services Team
- You will have a designated supervisor within the department you are volunteering

Background checks required

If successful, this role is subject to the following checks:

1. **Criminal Record Check (DBS Check)** -This role requires an enhanced DBS check.
2. **Occupational Health Check** - This check is in place to ensure you are fit to undertake the volunteer role and to identify any modifications required to assist you.
3. **References**

We will gather two references of character and ability to do the volunteering role from people who are not close relatives or friends. This could be an employer, another organisation you volunteer for, a teacher or tutor, amongst others.

Apply here:- [MyImpactPage - Volunteer - The Spark](#)

Volunteer Services, 0114 271 7698, sch.volunteering@nhs.net

Sheffield Talking News

Duplicating Technicians

Editions of Sheffield Talking News may be recorded in the studio or in readers' homes, and in either case it is the role of the Duplicating Technician to take the finished recordings and publish them on USB sticks and the internet. The work is done using the equipment in STN's studio in the Sheffield Royal Society for the Blind building in Mappin Street. It starts at around 8:30am on Tuesday mornings and usually takes between 1 and 2 hours

When the news files have been recorded by home readers, the task is to download the files that have been prepared by the home technician, follow the guidance provided to generate a master memory stick and to run off the requisite number of copies using dedicated duplicating equipment. The files also need to be uploaded to internet sites for online distribution and for backup.

When the news has been recorded in the studio the fundamental task is the same, but the process to use the files, created previously by the Studio Recording Technician, is a little different.

In either case, in addition to dealing with the news files, the duplicating technician will sometimes need to handle new magazine editions and also Out & About items when they occur, as well as occasional one-off specials.

Val Newbolt, 078 543 20889, STN_Recruitment@sheffielddtalkingnews.org.uk



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The National Children's Air Ambulance Service

Children's Air Ambulance - Book & Media Volunteer - helping organise books, CDs and DVDs

Volunteer Opportunity Description

Organisation: The Children's Air Ambulance (The Hanger Superstore, Sheffield)

Location: Unit 6, Kilner Retail Park, Kilner Way, Wadsley Bridge, Sheffield, S6 1NN

Role Title: Book & Media Volunteer

About the Role

Are you a bookworm, a movie buff, or a music lover with a passion for sorting and organising? We are looking for an enthusiastic **Book & Media Volunteer** to take charge of our dedicated media section at our busy Sheffield superstore, **The Hanger**.

Donated books, CDs, DVDs, and vinyl are always hugely popular with our shoppers! In this role, you will curate, sort, and display our fantastic literary and entertainment collections. By making our media section look engaging, well-organised, and easy to browse, you will help turn preloved stories and soundtracks into vital funds that keep our lifesaving helicopters flying for critically ill babies and children.

Key Responsibilities

- **Sorting & Grading:** Unpack incoming donations of books, CDs, DVDs, video games, and vinyl, checking them for quality and condition.
- **Categorising & Pricing:** Organise titles by genre, author, or category (such as fiction, non-fiction, children's books, classic films, or music genres) and price items appropriately.
- **Merchandising & Display:** Keep shelves neat, tidy, and visually appealing, creating eye-catching feature tables for bestsellers, rare finds, or special collections.
- **Stock Rotation:** Refresh the displays regularly, ensuring new stock is introduced smoothly and older items find a new home.

Nicky Tschumi-Leake, 07745 645537, nicole.tschumi-leake@theairambulanceservice.org.uk

The National Children's Air Ambulance Service

Children's Air Ambulance - Charity Shop Admin Support - helping with paperwork, filing and basic admin tasks

Volunteer Opportunity Description

Organisation: The Children's Air Ambulance (The Hanger Superstore, Sheffield)

Location: Unit 6, Kilner Retail Park, Kilner Way, Wadsley Bridge, Sheffield, S6 1NN

Role Title: Charity Shop Admin Support Volunteer

About the Role

Are you organised, methodical, and great with detail? We are looking for a reliable **Admin Support Volunteer** to help keep things running smoothly behind the scenes at our busy Sheffield superstore, **The Hanger**.

While our shop floor and stock room keep customers smiling, our admin volunteers ensure the day-to-day paperwork, record-keeping, and office tasks tick along effortlessly. By taking care of the essential administration, you free up our management team to focus on driving sales—ultimately helping to raise the vital funds needed to keep our lifesaving helicopters flying for critically ill children.

Key Responsibilities

- **General Administration:** Assist with everyday office tasks such as filing, photocopying, scanning, and managing correspondence.
- **Data Entry & Record Keeping:** Help update spreadsheets, log volunteer hours, and maintain accurate records using standard computer systems.
- **Gift Aid Processing:** Assist with processing Gift Aid documentation and paperwork to help maximise our fundraising income.
- **Stock & Financial Admin:** Help organise invoices, delivery notes, and basic financial paperwork under the guidance of the Store Manager.
- **Communication Support:** Help answer phone enquiries, take messages, and assist with general internal communications.



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The National Children's Air Ambulance Service

Children's Air Ambulance - Charity Shop Social Media & Community Support Volunteer - helping to promote the store and local events

Volunteer Opportunity Description

Organisation: The Children's Air Ambulance (The Hanger Superstore, Sheffield)

Location: Unit 6, Kilner Retail Park, Kilner Way, Wadsley Bridge, Sheffield, S6 1NN

Role Title: Social Media & Community Support Volunteer

About the Role

Are you glued to your phone, full of creative content ideas, and passionate about your local community? We are looking for an enthusiastic **Social Media & Community Support Volunteer** to help put our Sheffield superstore, **The Hanger**, on the digital map!

In this role, you will be our digital storyteller—showcasing our best new stock, highlighting quirky donated treasures, and promoting local in-store events across our social media channels. By boosting our online presence and engaging with the local Sheffield community, you will help drive footfall into the shop and raise crucial funds to keep our lifesaving helicopters flying for critically ill babies and children.

Key Responsibilities

- **Content Creation:** Take great photos and short videos of standout donated items, window displays, and store events for platforms like Facebook, Instagram, or TikTok.
- **Social Media Management:** Write engaging captions, schedule posts, and help manage the store's social media pages to build a vibrant local online following.
- **Community Engagement:** Respond to comments and messages, interact with local community groups, and help spread the word about what's happening at the store.
- **Event Promotion:** Help plan, publicize, and support in-store sales, themed days, and special community fundraising events.
- **Collaborate with the Team:** Work closely with the store manager to align online posts with current store promotions, stock arrivals, and charity campaigns.

Nicky Tschumi-Leake, 07745 645537, nicole.tschumi-leake@theairambulanceservice.org.uk

The Sheffield City Knights Project

Volunteer required to drive charity minibus escorting adults with learning difficulties on trips out

Our Mission

We are a small, friendly charity dedicated to supporting adults with learning difficulties to live full, connected, and independent lives. The Sheffield City Knights Project (SCKP) is an activity group where members have fun and are involved in a range of activities such as bowling, trips to the cinema and pub lunches. As a result of attending SCKP, we see individuals grow in confidence and increase their self-esteem, they can reach their full potential and develop relationships with their peers.

The Impact You'll Make

As a volunteer driver, you'll be more than just a driver - you'll be a friendly face playing a pivotal role in helping our members feel connected to their community. Your time and kindness will help our members attend activities that they might otherwise miss. Every mile you drive will help our members feel included, valued and supported.

What You'll Do

- Using the charity minibus, you'll drive adults with learning difficulties to and from activities.
- Offer a warm welcome and friendly support during journeys.
- Ensure passengers travel safely and comfortably.
- Keep in touch with management regarding schedules and any changes.
- Occasionally assist with getting in and out of the vehicle if needed.
- Complete weekly vehicle checks.

Chris Higgins, 073 445 55375, chrishiggins70@hotmail.com



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Be a Trustee!

Explore the latest
Trustee and
Management
Committee roles in
Sheffield

Why should I become a trustee?

- **Becoming a trustee could boost your career**

Trustees are exposed to a wide range of skills needed to oversee a charity: strategy and business planning, governance, HR, finance, marketing, fundraising, evaluation, property law and more. It can be an effective way to build your skills and your CV.

- **Become a trustee and give back to your community**

As a trustee, you can donate your skills, time and attention to a cause you love.

Trustees are often drawn to a charity because they're passionate about a particular cause, whether that's something they're interested in or something they've experienced themselves.

- **Become a trustee and share your skills, knowledge and experience**

Everyone has something unique to offer a charity.

What about the time commitment? Because charities are all so different, the time commitment can vary hugely – from around five hours per week to 30 hours per year - so it's vital you find a role that fits the time you can give.

Every trustee needs to:

- Make time to prepare for and attend meetings – sometimes once a month, but often 4 to 6 times a year; meetings vary from 1 to 2 hours to a full day each, depending on the charity and how often meetings are held.
- Be ready to support the charity between meetings or with other activities for example:
 - Considering issues over email or discussing matters over the phone with staff, other trustees, or the charity's external advisers
 - Helping organise a fundraising event or developing a fundraising strategy
 - Doing the bookkeeping for the charity
 - Acting as an ambassador for the charity
 - Sitting on a committee that looks in more detail at a specific aspect of the charity's work, such as finance, HR or safeguarding.

Taken from the Getting on Board 'How to be a Trustee' free guide. You can download this for free from the Getting on Board website: www.gettingonboard.org/how-to-become-a-trustee-free-guide>

If you would like to talk about the general responsibilities of a trustee or committee member, please contact vc@vas.org.uk



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Age UK Sheffield

Age UK Sheffield Trustee

As part of our ongoing programme of Board development, we are now carrying out our annual recruitment for Trustees for our Charity.

If you are passionate about older people's issues, and are interested in joining our Board, we would like to hear from you. No previous experience is necessary.

Trustees are elected for three-year terms and can serve for up to three terms. Some existing Trustees are standing down later this year, leaving vacancies available for committed people who can bring us new skills, thinking and ideas. We would particularly welcome applicants from black and ethnic minority backgrounds, the LGBTQ+ community, and people with lived experience of health, financial or social issues affecting older people.

Please complete our Trustee application form and return it to recruitment@ageuksheffield.org.uk by 9am on Tuesday 5th May 2026.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

Citizens advice rotherham

Trustee

Complete an introduction for your role

Maintain an awareness of how the local Citizens Advice is operating

Read papers for board meetings and attend a number of meetings per year

Work on specific projects with other trustees or staff within the local Citizens Advice to further the strategic objectives of the local Citizens Advice

Take an active discussion during board meetings and work with other trustees to:

Set policy and strategy direction, set targets and evaluate the performance of the local Citizens Advice

Monitor the financial position of the local Citizens Advice ensuring that it operates within its means and objectives, ensuring that there are clear

Ensure that all the finances and supporting financial control systems of the local Citizens Advice are in order including that full financial records are kept for all transactions, that money is only spent for the purpose given, and that proper financial controls are in place to safeguard the organisation's resources

Monitor the financial position of the local Citizens Advice ensuring that it operates within its means and objectives, ensuring that there are clear lines of accountability for day to day financial management

Seek the views of all sections of the community and monitor how well the service meets the needs of the local community

Ensure that the service plans for the recruitment and turnover of staff and volunteers

Review its own work and how effectively it operates including action for improvement

Jodie Hall, 07842609072, Jodie.Hall@citizensadvicerotherham.org.uk

Citizens advice rotherham

Trustee Board - Treasurer

Complete an introduction for your role

Maintain an awareness of how the local Citizens Advice is operating

Read papers for board meetings and attend (*insert number of*) meetings per year in addition to leading on any Finance Committee meetings to discuss finances in more detail

Explain, guide and advise the board on the key assumptions and financial implications of the local Citizens' Advice budgets, operational and strategic plans

Ensure that the organisation has an appropriate reserves policy and a realistic budget that meets the services' needs

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finance officer to explain, guide and advise the local Citizens Advice on the approval of budgets, accounts and financial statements with the organisation's framework
Present accounts at the Annual General Meeting (AGM) in an accessible way for volunteers and staff
Ensure that annual accounts are prepared in compliance with SORP (Statement of Recommended Practice) Accounting for Charities and submitted by the deadline to the Charity Commission and/or Registrar of Companies, and make arrangements for them to be audited or independently examined as required
Keep the board informed about its financial duties and responsibilities
Monitor the organisation's income and expenditure position and in conjunction with any paid finance officer present accessible reports at least quarterly to ensure board members understand the accounts and implications
Understand the accounting procedures and key internal controls to be able to assure the board that the charity's financial integrity is sound
Work with Citizens Advice staff, such as the Chief Officer or Finance Manager to give information and advice on financial matters

Work together with other trustees or staff within the local Citizens Advice to further the strategic objectives of the local Citizens Advice, including developing a fundraising strategy
Take an active discussion during board meetings and work with other trustees to:

set policy and strategy direction, set targets and evaluate the performance of the local Citizens Advice
seek the views of all sections of the community and monitor how well the service meets the needs of the local community
ensure that the service plans for the recruitment and turnover of staff and volunteers
ensure that all the finances and supporting financial control systems of the local Citizens Advice are in order including that full financial records are kept for all transactions, that money is only spent for the purpose given, and that proper financial controls are in place to safeguard the organisation's resources
monitor the financial position of the local Citizens Advice ensuring that it operates within its means and objectives, ensuring that there are clear lines of accountability for day to day financial management
review its own work and how effectively it operates including action for improvement

Jodie Hall, 07842609072, Jodie.Hall@citizensadviceotherham.org.uk

No Panic

No Panic Large Funding Applications Fundraiser - volunteering from home

No Panic is a national charity at the frontline of accessible help for anxiety sufferers. Those who call us can be struggling across a range of anxiety disorders: OCD; Panic Disorder; Phobias or General Anxiety Disorder.

Services include a helpline open 365 days a year, one to one mentoring courses run by trained volunteers, support emails and a website that is full of information and help.

When we receive a large sum from an organisation or individual it can make a big difference to the services we provide. Fundraisers in our Large Funding Applications Team seek out potential providers of these large sums, find out how to apply to them and complete their forms.

We are looking for people who are keen fundraisers on a large scale, have financial skills which can be used in a fundraising role and who are proactive. For more information or to apply: email volunteering@nopanic.org.uk or phone Chris on 07890 970555 or complete our questionnaire: nopanic.org.uk/large-funding-applications-team-fundraiser/

Chris, 07890 970555, volunteering@nopanic.org.uk

No Panic

Volunteer Trustee



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No Panic is a national self-help charity, which supports people with a range of anxiety problems. We provide the *No Panic Helpline* and there is additional support services offered to members. Please see nopanic.org.uk.

We are seeking a skilled volunteer trustee to strengthen our board, particularly with experience in finance and raising funds.

Ideally, candidates will have volunteered at board level, in charities that only employ a small number of staff and rely mostly on volunteers.

We seek candidates who are confident and committed and prepared to step up. Candidates may be asked to fill Officer roles or join sub-committees. Officers may oversee the work of several teams.

The Board of Trustees meets on the last Wednesday evening of the first and third month of each quarter. In the second month, sub-committees meet.

This role is anticipated to take up about 4 hours a week; this will vary.

We ask volunteers to commit to a year.

To apply, please email volunteering@nopanic.org.uk.

You will need to provide a reference.

Sandra Seal, 07890 061016, volunteering@nopanic.org.uk

Open Kitchen Social Club

Trustee with Open Kitchen Social Club

We are looking for a new Board member to help steer this much appreciated and growing project that makes nutritious meals for people in food poverty. We serve two free meals each week - one at St Andrews United Reformed Church and one at The Sanctuary, as well as providing quality, ethnic catering for conferences, weddings, birthdays and other events. Most of the 'staff' are volunteers, including many from the asylum-seeking and refugee community.

The Board meets 4-5 times a year in a city centre location. We would particularly welcome applicants from migrant backgrounds, and with knowledge or skills in Human Resources.

Firas Jabar, 07513 731054, openkitchensocial@gmail.com

PHASE Worldwide

Trustee for PHASE Worldwide.

Job Overview

Job Title: Trustee

Responsible to: Chair of Trustees

Hours: Flexible (see details below)

Salary: Voluntary

Contract: A trustee term is 3 years **Location:** We are based in South Yorkshire but Trustees can be all over the world.

PHASE Worldwide (PWW) is a UK registered charity that supports empowerment of people and communities, whoever and wherever they are in the world. We do this by supporting integrated and sustainable programmes to create opportunities for empowerment. Currently, much of our work is in Nepal, where poor health, low levels of education and few livelihood opportunities trap people within a cycle of poverty and prevents communities from taking control of their lives. We are looking to expand our work achieving empowerment in communities across the world. In the UK we have a partnership with Cine Schools, working with young people to achieve self- empowerment through film.

The Role



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PHASE Worldwide is led by a Board of Trustees. The Board is responsible for overall governance and strategic direction of the organisation. Being a PWW Trustee will allow you to make an important contribution to current work and future direction, including supporting development of our organisational strategy. Within the Board of Trustees, sub-committees. These include: Organisational Development and Partnerships, Fundraising and Communications, Finance and Risk, Governance and HR and GP working group some of which you would be part of. The Board manages risk collectively and uses committees to support PHASE Worldwide's work and charitable objectives. Our fundraising involves both trust and foundation grant applications, as well as appeals, events and campaigns. We have recently run fruitful large-scale appeals and are looking to expand on this success. As fundraising faces challenges from cost-of-living crisis and overseas aid cuts, we are also exploring diversification of our funding. All our Trustees fundraise in some way.

Role Purpose

General charity governance responsibilities for all Trustees, Operational responsibilities are carried out by our Director and Director's PA.

Duties and Responsibilities

- Support and provide advice on PHASE Worldwide's purpose, vision, goals and activities.
- Ensure accounts and other financial reports are produced in the correct form and on time as required by the Charity Commission and independent examiners
- Monitor the overarching strategic management of the charity's financial resources
- Contribute to regular reviews of PHASE Worldwide's own governance.
- Attend four Trustee meetings a year and working groups as required adequately prepared.
- Being an active championing of PHASE Worldwide and actively supporting its fundraising efforts.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve PHASE Worldwide's financial statements.
- Provide support and challenge to PHASE Worldwide's Director in the exercise of their delegated authority and affairs.
- Keep abreast of changes in PHASE Worldwide's operating environment.
- Use independent judgment, acting legally and in good faith to promote and protect PHASE Worldwide's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of PHASE Worldwide's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

Person specification:

Knowledge and Experience

- Empathy for PHASE Worldwide vision mission and values

Skills and Attributes

- Ability to work successfully with others across the organization to achieve objectives
- Good teamwork and communication skills

We are currently specifically looking for people with skills in any of the following areas

- Charity Governance
- HR
- Medical expertise
- Fundraising

Our Commitment to You

We offer a talented and passionate team of staff and trustees working closely together - all hugely committed to empowerment of people in Nepal and across the World. You are welcome to come get in touch to have a chat with the Director Lyndsey McLellan. lyndsey@phaseworldwide.org.

Safeguarding

Please note, PHASE Worldwide has a safeguarding policy in place to protect vulnerable persons and this will be referenced during the recruitment process. The successful applicant will be required to provide two written references before being appointed in accordance with the terms of the Misconduct Disclosure Scheme.



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Equality, Diversity and Inclusion

PHASE Worldwide promotes equality, diversity, and inclusion in our workplace. We want a diverse organisation where all members of the community are represented and encourage applications from candidates from all backgrounds.

To Apply

To apply for the role, or to arrange an informal chat about the opportunity, please send a copy of your CV and brief cover letter (1 page) to Lyndsey McLellan, Director of PHASE Worldwide, lyndsey@phaseworldwide.org
PHASE Worldwide Work with Us

Fiona Harris, 07983634403, info@phaseworldwide.org

SAVTE (Sheffield English Language Support)

Volunteer Trustee

Help to connect and empower Sheffield communities

Shape SAVTE's future

Gain leadership experience

Build your CV

Trustees support the paid staff who deliver the day-to-day work of the charity. The Board of Trustees has responsibility for making sure SAVTE is delivering against its mission to help communities and individuals realise their potential through English language skills and volunteering. We oversee the management and administration of the charity, helping the staff and volunteers do what they do best.

For more information about the trustee role, please visit our webpage [Become-a-savte-trustee](#). At the end of the page you will find our Trustee application form. Please apply to become a SAVTE Trustee using our form.

Katrin Klosa, 01142123050, savte@savte.org.uk

Sheffcare

Care Home Trustee (Sheffcare)

Trustee Opportunity: Help Shape Outstanding Care for Older People in Sheffield

Use your experience to help shape the future of care for older people and people living with dementia across Sheffield.

Sheffcare is seeking a new Trustee to join our Board and support our aim that everyone has a good day, every day. We do this by putting our values at the heart of everything we do:

- Kindness
- Dignity
- Respect
- Independence
- Choices

Sheffcare is a well-established charity in Sheffield. We run 9 care homes and 2 day centres, supporting over 1,000 people each year. Many of the people we support are living with dementia. We provide affordable, high-quality and compassionate care that helps people enjoy the best possible quality of life.

If you care about good-quality care and want to use your experience to make a difference in Sheffield, we would love to hear from you.

We are looking for a new Trustee to join our Board. You do not need to have previous trustee experience or a specific professional background, as we welcome applications from people with a range of skills, experiences and perspectives. Experience or interest in digital technology, digital transformation or digital innovation would be particularly helpful as we continue to develop and strengthen our services. We are not seeking a finance professional but an interest in finance, budgeting or financial oversight would also be valuable, as we would like this Trustee to join our Finance Committee.

As a Trustee, you will:

- help shape services that support more than 1,000 people every year



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- use your professional experience to influence strategic decisions
- work alongside an experienced and committed Board
- develop your governance and leadership skills
- make a meaningful contribution to your local community

You do not need to have been a Trustee before. We are more interested in finding someone who is curious, thoughtful, willing to ask questions and open to learning.

Our executive team will give you the information and advice you need, so you can consider the options carefully and make decisions as part of the Board.

We are looking for someone who is enthusiastic, shares our passion for excellent care for older people and people living with dementia, and can make the time commitment needed to be an effective Trustee. The role requires preparation for meetings, attendance at Board and committee meetings, and occasional visits to our care homes. If you do not feel able to commit around one day per month to the role, this may not be the right opportunity for you at this time.

Time commitment

Our Board meets every two months, and committees meet in between. Each Trustee is normally a member of one Board committee: Quality, People or Finance. For this role, we would particularly welcome someone who is interested in joining the Finance Committee.

The total time commitment is around one day a month, including meetings, reading papers and visiting our homes. Trustees are expected to attend meetings regularly and prepare by reading papers in advance. We therefore ask that applicants consider carefully whether they can make this commitment before applying.

This is a voluntary, unpaid role. Reasonable expenses will be reimbursed.

If this sounds like something you would like to explore, please get in touch for an informal conversation. We can answer your questions and tell you more about the role before you decide whether to apply.

We welcome applications from people of all backgrounds and experiences. We are committed to building a diverse and inclusive Board and particularly encourage applications from groups that are currently underrepresented in charity governance.

For an informal conversation, please contact our CEO, Claire Rintoul on Claire.rintoul@sheffcare.co.uk to arrange a convenient time to talk.

Julie Bell, 0114 280 8888 (option2 then option4), volunteering.admin@sheffcare.co.uk

Sheffield and Rotherham Wildlife Trust

Trustees Sheffield and Rotherham Wildlife Trust

Would you like to join our Board of Trustees of Sheffield and Rotherham Wildlife Trust?

This year we are looking for three people to join our Board of Trustees at our AGM in October 26.

Trustees of the Sheffield and Rotherham Wildlife Trust (SRWT) are volunteers who together lead the organisation in the planning, resourcing and delivery of its activities, so that it can achieve its charitable objectives. An enthusiastic, committed and active Board of Trustees, with a good range of knowledge, skills, experience and personal qualities is vital to the healthy and effective running of the organisation.

The Board of Trustees:

- Lead the strategic development and planning of the Trust
- Develop and adopt appropriate policies
- Aim to ensure that the Trust is legally compliant and works to best practice wherever possible
- Supports, guides and advises the Trust's staff and volunteers, especially the CEO and the Executive Team

This year, we are especially keen to hear from people who:

Have expertise, knowledge and experience in one or more of the of the following areas:

- Marketing
- Commercial management, business acumen, profit for purpose experience (with reference to our consultancy)
- Green finance.
- Enterprise development
- Income generation
- Legal experience



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We are also recruiting for a Trustee to be our Treasurer who will have:

- Professional accounting qualification (e.g. ACA, ACCA, CIMA, AAT)
- Ability to analyse proposals and understand financial consequences
- Understanding of financial risk

Skills & Experience

Trustees should demonstrate some or all of the following:

- Passion for nature
- Interest in and enthusiasm for the work of the Wildlife Trust
- Experience of working as part of a decision-making group, board or committee either in a business or voluntary environment
- Experience or knowledge of the legal requirements of a charity
- Local knowledge of the places in which the Sheffield & Rotherham Wildlife Trust operates
- Experience of financial management and budgeting in a business or voluntary environment

The following areas of expertise are always welcome on the Board:

- Environmental Law/ Protected species
- Land Management and Conservation
- Community Outreach and Development
- Education & Training, Working with Children and Young People
- Advocacy & Campaigning
- Research: relevant to the work of the Trust
- Fundraising
- Health, Safety and safeguarding policy and compliance
- Have a good knowledge of communities and/or natural environment in Rotherham
- Can represent more of our diverse community in Sheffield & Rotherham

For further information and to hear from our Chair of Trustees please visit our website and read our Trustee Recruitment Booklet

<https://www.wildsheffield.com/about/work-for-us/>

Helen Newbound, 0114 263 4335, volunteering@wildsheffield.com

SWWOP

Trustees to join the SWWOP Board of Trustees

Sheffield Working Women's Opportunity Project provides intensive support to vulnerable women involved in street prostitution.

We are looking for 2 – 3 Trustees to join our Board of Trustees on a voluntary basis. We welcome applications from people from various backgrounds, who have a passion for supporting vulnerable women, to join the Board.

We are particularly looking for someone to undertake the role of Treasurer

The Treasurer's roles would include the following:

- Supporting fellow trustees in understanding the charity's financial position, enabling the board to make informed, strategic decisions.
- Collaborating closely with the Finance Manager, attending regular meetings with her and the Project Manager to ensure accurate financial forecasting and monitoring.
- Tracking actual income and expenditure against forecasted budgets, identifying and addressing any variances or risks that may impact the charity's financial health.
- Working with the Fundraising Officer to support funding applications and explore new fundraising opportunities.
- Ensuring all statutory financial filings and returns (e.g., Companies House, Charity Commission) are completed accurately and submitted on time.

Time commitment: the Trustees meet every month for approximately two hours and there will be some additional time required for preparation for meetings etc. Our Trustee meetings are a mix of Zoom calls and meetings in person in Sheffield.

Travel expenses are available - these must be agreed in advance with the Chair of Trustees.



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Applications should be emailed to the Chair of Trustees Polly Foster polly@swwop.org and include a cover letter and CV. For more information, please visit: <https://swwop.org>

Polly Foster, (0114) 253 6899, polly@swwop.org

Stothard Supported Living

Chair of the Board

Lead a growing supported living charity into its next chapter

Are you a strategic and values-driven leader with a passion for supporting vulnerable adults? **Stothard Supported Living** is seeking an experienced and committed individual to serve as Chair of our Board of Trustees. Stothard Supported Living is a small registered charity providing supported living and tenant management services for vulnerable adults. We currently manage nine supported living units on behalf of The Guinness Partnership, ensuring that residents receive safe, secure, and high-quality housing with person-centred support that promotes independence and dignity.

We are now entering an exciting new phase of development and are seeking an experienced and visionary leader to help shape our future. Our goal is to strengthen our financial sustainability, expand our services, and increase our positive impact in the community.

The Role:

As Chair, you will play a vital role in guiding the organisation's vision, ensuring strong governance, and supporting the Chief Executive and board members to deliver meaningful impact.

Key Responsibilities:

- Provide leadership to the Board, ensuring effective governance and strategic direction
- Chair board meetings, setting agendas and facilitating constructive and inclusive discussion
- Support and challenge the executive team to achieve the charity's objectives
- Oversee organisational performance, financial health, and risk management
- Act as an ambassador for the organisation, building relationships with partners and stakeholders
- Ensure compliance with all legal and regulatory requirements

What We're Looking For:

- Proven leadership experience at a senior level (board or trustee experience desirable)
- Strong strategic thinking and sound judgement
- A commitment to improving the lives of vulnerable adults
- Excellent communication and relationship-building skills
- Understanding of governance, finance, or housing/social care sectors (desirable)
- Ability to dedicate approximately 4 hours per month

What You'll Gain:

- The opportunity to lead and shape a growing, purpose-driven charity
- A chance to make a meaningful difference in people's lives
- Experience working alongside a committed and passionate board and leadership team
- Personal and professional development

This is a voluntary, unpaid position. Reasonable expenses will be reimbursed.

Location: Crookes, Sheffield

To Apply:

Please send your CV and a short statement outlining your interest and suitability to admin@stothardsupport.org

Join us in shaping the future of Stothard Supported Living and helping vulnerable adults live with greater independence, dignity, and security.

Maia Salman-Lord, 0114 2687626, admin@stothardsupport.org

The Furnival



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Charity Trustee

Burgreave- based charity seeking new trustees

Who we are

The Furnival seeks to reach out into the very diverse community surrounding it. The Furnival was incorporated as a charitable limited company in 2013. Our vision is of a vibrant diverse and inclusive community, in which people know they are valued and fulfil their full human potential. We are part of our community, to provide a safe and stimulating space for listening, learning, growing and building relationships.

What We Do

The Furnival has responded to its changing community and adapted its activities over the years. Our current activities are varied but primarily include Creative English and Multiply (ESOL and numeracy for ESOL), a community cooking group using 'fair share food', group cultural and wellbeing outings to the cinema and countryside; a sewing group, and health and fitness sessions such as Pilates classes. We reach out to local women and children, from various international backgrounds.

Our Basis and Values

The Furnival has roots with the local Methodist church, however we serve and welcome participants and trustees of all faiths and none. The Furnival aims to create a public benefit through the provision of a physical base, which is a safe space for its beneficiaries, situated at the very centre of one of Sheffield's most deprived communities. The key policy is to provide access to resources and maintaining respect for everyone, irrespective of race, culture, gender, religion, ability/disability, or sexual orientation.

Our values are to help people help themselves by being:

- Holistic
- Caring
- Welcoming
- Inclusive
- Hopeful
- Effective

Our Trustees

We currently have 4 trustees, all with relevant professional experience, and a passion for the work of The Furnival. As a trustee group, we have recognised that for a number of years we have 'survived' (sometimes only just), but our ambition is to be an organisation that 'thrives' where people love to come as staff, volunteers, or from the local community. In order to do this we have recognised a number of steps to be taken - one of which is to strengthen the trustee group.

We would particularly welcome trustees with a background in:

- Special education or ESOL
- Finance / Fundraising
- Business administration
- HR and policy

We would also love to welcome members of the local community, who are under-represented in the group. While we are seeking to strengthen our trustee board, we would welcome people who might be able to take on a specific shorter term role (e.g. consulting on business development, or fundraising).

Meeting commitments

Trustees normally meet on the second Monday of every month from 5pm for no more than 2 hours.

During the spring and summer we try to meet in person at The Furnival premises.

During the autumn and winter we typically meet via video call (Zoom).

Verdon Street Enterprises

Additionally trustees of The Furnival are also trustees of Verdon Street Enterprise, a separate, but related limited company set up to maintain and manage 3 shop units adjacent to The Furnival. These units are nominally owned by The Local Authority, but managed by Verdon Street Enterprises. They are let to various local organisations who carry out commercial or charitable activities.

If you think you would like to have a role in helping our charity to thrive, please contact our Chair, Iain Cloke at ian.cloke@gmail.com.

Louise Johnson, 07925433128, johnsonlk2018@gmail.com



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Zest

Volunteer trustees wanted: 1X HR Lead, 01 X Treasurer

Could you make a real difference and play a part in making our community a beacon for health, wellbeing and equality?

Zest is looking for a Treasurer and a HR Lead to join our Board of Trustees. You'll be working with our teams and the general public to help build a community we can be proud of in Upperthorpe, Netherthorpe and the surrounding areas.

The rewards of trusteeship are numerous. Not only do trustees get an enormous sense of wellbeing and purpose but it's a great opportunity to develop strategy, finance, HR, and marketing skills. It also provides a setting in which to test your leadership qualities in a high-level business environment. Wonderful for career development.

To apply or find out more information check out the roles on our website:

HR Lead Trustee

Trustee Treasurer

Sean Markham, 0114 2702040, volunteering@zestcommunity.co.uk



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Frequently Asked Questions

Can I volunteer?

Anyone can volunteer. People already in employment, full-time or part-time, refugees and asylum seekers, retired, students, unemployed and anyone else not mentioned here. Really, volunteering is for everyone.

When can I start?

It can take a few weeks for you to go through the application and recruitment process. The one thing that often takes the most time is the DBS police check (formerly CRB), though not all volunteering requires a police check.

What about my expenses?

Organisations should pay your travel and out of pocket expenses. To be registered with us we require this. Please contact us if you have had difficulty securing these expenses.

Do I need particular skills to volunteer?

Sometimes, depending on the voluntary role. But very often no particular skill is required; the organisation will give you the right training for your role.

How soon might I be able to find a paid job after I volunteer?

There is no guarantee that volunteering will lead to paid employment. But you will get a lot out of volunteering including new skills, experience and confidence, which can help with job prospects.

Will I get any support as a volunteer?

You should be given an induction when you start, training that is relevant to your role and catch-ups or supervisions relevant to your role.

I am an asylum seeker - am I allowed to volunteer?

Yes - you can volunteer as many hours as you want. There are no restrictions on asylum seekers volunteering. You are not allowed to do 'unpaid work' but volunteering is different. You are allowed to volunteer in a charity. Ask us for more information.

I'm on benefits - can I volunteer without losing my benefits?

Yes, you can - plus volunteering is recognised as giving you a better chance of finding paid work. So, you can volunteer as many hours as you like while you are on benefits, as long as you still meet the terms for getting them. If you are claiming Jobseeker's Allowance, this will mean you still need to look for paid work and you must be free to start a job with one week's notice. It might be good to discuss your volunteering with your benefit agency so they are in the picture.

I am under 18 - can I volunteer?

Yes, you can. There are a range of opportunities set up for younger volunteers; you can download a list of these from our website. If you need help doing this, please call us on 0114 253 6649 or e-mail vc@vas.org.uk

I have a criminal conviction - can I volunteer?

You can, and many people with criminal convictions do. It all depends on the nature of your conviction, how recent it was, the kind of voluntary role you would like and the organisation where you wish to volunteer.

Any other questions? Please call us on 0114 253 6649 or email vc@vas.org.uk



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Rights and responsibilities

As a volunteer you have a right to:

- Travel expenses
- Induction and relevant training
- Support and supervision
- Safe working conditions
- Insurance cover
- Being treated in accordance with an organisation's equal opportunities policy
- Access to a Complaints Procedure

Your responsibilities are:

- Working within the organisation's policies and procedures, which will be explained to you
- Working within the boundaries of the volunteering task profile
- Maintaining confidentiality as appropriate
- Informing the Volunteer Manager of any problems.

sheffieldvolunteercentre.org.uk

vc@vas.org.uk

0114 253 6649

Drop-in open 10am – 4pm (Tuesdays only)



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