

Be a
volunteer!
October 2026
Bulletin & Trustee Bulletin

Volunteer to:

- ✓ Gain skills and experience
- ✓ Make a difference in your community
- ✓ Help others
- ✓ Meet new people and have fun!

Explore the latest opportunities in this bulletin.



You can also search and apply online for volunteering opportunities: Click here/scan the QR code to search and apply for hundreds of roles in Sheffield, with new roles being added all the time:

search.sheffieldvolunteercentre.org.uk/volunteers/search

sheffieldvolunteercentre.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff

What is the Volunteer Centre?

We are part of Voluntary Action Sheffield (VAS) and we help people wanting to volunteer and organisations offering voluntary roles to find one another. You can find out more about volunteering by contacting us:

- **Website:** sheffieldvolunteercentre.org.uk Click on '**Start volunteering**' and you will be able to search through all the volunteer roles currently advertised with us and register/apply online.
- **Email:** vc@vas.org.uk
- **Telephone:** 0114 253 6649
- **Facebook:** @SheffieldVolunteerCentre
- **Instagram:** @sheffieldvolunteercentre
- **Face-to-face:** Come to our drop-in on a Tuesday – details below

Volunteer Centre drop-in

Come and see us anytime between 10am and 4pm on a Tuesday and have a chat with an advisor about volunteering. Our volunteer advisors are friendly, knowledgeable and experienced in helping people to find volunteer opportunities and can answer any questions you may have.

No need to book, just turn up!

You'll find us at: The Circle, 033 Rockingham Lane, Sheffield, S1 4FW

Are you an asylum seeker or refugee in Sheffield looking for:

- Education and training?
 - Volunteering?
- Support to get a job?
 - Social activities?

The New Beginnings project can help you to access information and advice on Education, Employment and Volunteering. We offer 1-2-1 appointments, a drop-in Jobs club and IT classes. We run social activities and work with groups in the city to run sports, games, walks and events.

Contact us: (0114) 253 6655 / 0774 392 4615 / refugee@vas.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff



TRUSTEE BASICS

2026 Training

Join our in-person, interactive training sessions designed for new trustees. With us, you will connect with others in the same position as you while exploring:

- The key roles and responsibilities of a trustee
- How to carry out your duties effectively
- Ways to make a positive impact within your organisation

Each session includes time for questions, discussion, and practical guidance as well as signposting to further resources to support your trustee journey.

To keep this training accessible, we offer three price options:

Free ticket: Free - for unfunded groups or individuals who feel unable to contribute and would otherwise be unable to attend.

Supported ticket: £20 – for organisations with income up to £250k and individuals who feel able to contribute

Standard ticket: £35 – for organisations with income over £250k

Equip yourself with the knowledge and confidence to make a difference as a trustee.



Thursday,
26th November
09:30 - 15:30



Further training sessions in...
January 2027



Our Location
CONFERENCE ROOM, THE CIRCLE, 33
ROCKINGHAM LANE, S1 4FW



Contact Us
vc@vas.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff



We need a brilliant Treasurer Trustee - could it be you?
Can you Support Under the Stars and help us to make creativity truly inclusive?

Under the Stars is an arts and events charity for people with learning disabilities and/or autism. We deliver music and drama workshops run by professional musicians, actors and performing artists. Sessions are built specifically around our musicians' and actors' needs to help develop and nurture their artistic skills and talent. At Under the Stars, we seek to challenge society's expectations by raising the voices and visibility of our participants so that they feel powerful, valued, included, and respected.

If you're interested, please contact us at: contact@underthestars.org.uk / 0114 233 1869



If you'd like to use your skills to help shape our future and make a lasting difference, we'd love to hear from you.

Trustees meet around five times a year
We estimate the role is an average time commitment of about three hours a month



We are looking for volunteers!

- Can you spare an afternoon a week to help a local primary school inspire children to become readers?
- By giving a few hours a week, in a local primary school, you could make a real difference to how well children do at school, and in life.
- We'll train you to set children up to succeed ... sharing, talking and having fun with books to help them understand the joy of reading.

Make a difference to a child's life, and to yours.

"These reading sessions have quickly become one of the highlights of my week. Thanks for this lovely opportunity!"

99%

**WOULD RECOMMEND
US TO A FRIEND**

Find us online
corambeanstalk.org.uk
or call 020 7729 4087

Registered Charity No. 296454
(England and Wales)

**coram
Beanstalk**
creating readers

Could you help create a reader?

Support a child in a local primary school once a week as a trained Coram Beanstalk reading helper. Scan the code to find out more.

www.corambeanstalk.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff

82nd Chapeltown Scouts

Cub Leader

Volunteering can be a brilliant way to boost your mental wellbeing. It's a great feeling knowing you're helping young people get skills for life, and you might even learn a lot about yourself along the way.

Scouts can make you feel good in other ways too. We'll guide you to an opportunity where you'll:

- Make friends and meet people
- Try new things and challenge yourself
- Get outdoors and get stuck in
- Positively impact your community
- Create vital opportunities for young people
- Make memories that'll last a lifetime

Our Group meets every Tuesday Evening between 6:30pm and 8pm, sometime at our Hut and also out and about with scheduled activities.

If you can only occasionally help, that's OK. Whether you'd like to be an activity planner, tea-maker or craft creator, we appreciate any time you can spare.

Mark Weatherer, 07453 628371, Mark.Weatherer@82ndChapeltownScouts.org

82nd Chapeltown Scouts

Scout Leader

Volunteering can be a brilliant way to boost your mental wellbeing. It's a great feeling knowing you're helping young people get skills for life, and you might even learn a lot about yourself along the way.

Scouts can make you feel good in other ways too. We'll guide you to an opportunity where you'll:

- Make friends and meet people
- Try new things and challenge yourself
- Get outdoors and get stuck in
- Positively impact your community
- Create vital opportunities for young people
- Make memories that'll last a lifetime

Our Group meets every Monday Evening between 6:45pm and 8:30pm, sometime at our Hut and also out and about with scheduled activities.

If you can only occasionally help, that's OK. Whether you'd like to be an activity planner, tea-maker or craft creator, we appreciate any time you can spare.

Mark Weatherer, 07453 628371, Mark.Weatherer@82ndChapeltownScouts.org

Citizens Advice Sheffield

Benefits Advice Volunteer

We're recruiting!

This is an exciting opportunity to join one of the country's largest Citizens Advice organisations delivering advice and advocacy services to tens of thousands of people every year. We deliver services by phone, digitally and face to face, in multiple locations and to some of Sheffield's most vulnerable communities. We also work to influence local and national policy and are committed to increasing the opportunities for those who use or need our services to help shape what we deliver. We are also a Law Centre giving people, who would otherwise have no access to it, specialist legal advice across a number of areas.

We're seeking **Benefits Advice Volunteers** to support our clients and provide guidance on eligibility, supporting with claiming and challenging decisions made by the DWP on a diverse range of welfare benefits.



@SheffieldVolunteerCentre



@VolunteerSheff

Through training you will gain understanding about the various welfare benefits that our clients approach us for support with and be able to advise them on eligibility, support them with making applications and claims, be able to identify where negative decisions made by the DWP are potentially incorrect or unfair and potentially, be able to assist clients with the process of challenging them.

Training for this role is significant and requires regular and sustained commitment. However, our training is free, comprehensive and high quality, and designed to build knowledge and skills in areas that are relevant to the role and you would be supported throughout. It's usual that we would ask for a minimum weekly session commitment, for at least 12 months.

Caroline Carter, 0114 700 6725, volunteering@citizensadviceffield.org.uk

Citizens Advice Sheffield

Employment Rights Advice Volunteer

We're recruiting!

This is an exciting opportunity to join one of the country's largest Citizens Advice organisations delivering advice and advocacy services to tens of thousands of people every year. We deliver services by phone, digitally and face to face, in multiple locations and to some of Sheffield's most vulnerable communities. We also work to influence local and national policy and are committed to increasing the opportunities for those who use or need our services to help shape what we deliver. We are also a Law Centre giving people, who would otherwise have no access to it, specialist legal advice across a number of areas.

We're seeking **Employment Rights Advice Volunteers** to provide assistance to clients with understanding their rights, working through potential solutions and identifying a way forward.

Through a combination of e-learning and face to face sessions with our employment rights specialist solicitor you will learn about and gain experience dealing with a range of rights issues.

Training for this role is significant and requires regular and sustained commitment. However, our training is free, comprehensive and high quality, and designed to build knowledge and skills in areas that are relevant to the role and you would be supported throughout. It's usual that we would ask for a minimum weekly 4 to 6 hour session commitment, for at least 12 months. Initially, you would need to be available to volunteer on Fridays for this role, as our supervising solicitor is only consistently available on this day.

Caroline Carter, 0114 700 6725, volunteering@citizensadviceffield.org.uk

Citizens Advice Sheffield

Housing Advice Volunteer

We're recruiting!

This is an exciting opportunity to join one of the country's largest Citizens Advice organisations delivering advice and advocacy services to tens of thousands of people every year. We deliver services by phone, digitally and face to face, in multiple locations and to some of Sheffield's most vulnerable communities. We also work to influence local and national policy and are committed to increasing the opportunities for those who use or need our services to help shape what we deliver. We are also a Law Centre giving people, who would otherwise have no access to it, specialist legal advice across a number of areas including housing.

We're seeking **Housing Advice Volunteers** to support our clients and provide guidance on a range of housing issues. Through a combination of e-learning, shadowing opportunities and on the job training with our Housing solicitor you will learn about and gain experience dealing with a range of housing rights issues.

Training for this role is significant and requires regular and sustained commitment. However, our training is free, comprehensive and high quality, and designed to build knowledge and skills in areas that are relevant to the role and you would be supported throughout.



@SheffieldVolunteerCentre



@VolunteerSheff

It's usual that we would ask for a minimum weekly 4 to 6 hour session commitment, for at least 12 months. Initially, you will need to be **available on either a Monday or Tuesday during office hours**. Once competent and experienced, we may be able to be more flexible to include other weekdays.

Caroline Carter, 0114 700 6725, volunteering@citizensadvicesheffield.org.uk

Citizens Advice Sheffield

Legal Services Admin Support Volunteer

We're recruiting!

This is an exciting opportunity to join one of the country's largest Citizens Advice organisations delivering advice and advocacy services to tens of thousands of people every year. We deliver services by phone, digitally and face to face, in multiple locations and to some of Sheffield's most vulnerable communities. We also work to influence local and national policy and are committed to increasing the opportunities for those who use or need our services to help shape what we deliver. We are also a Law Centre giving people, who would otherwise have no access to it, specialist legal advice across a number of areas.

This **administrative role** plays an important part in the day-to-day running of the Legal Services Team within Citizens Advice. You will assist the current Legal Services Administrator by providing efficient administrative support to the team, clients and case management processes. Responsibilities will include contacting clients, arranging appointments and providing a welcoming service, as well as opening and closing case files, maintaining case management records, archiving files and collating information. You will also assist with preparing reports and information for the Legal Aid Agency, producing Excel reports, maintaining accurate records and liaising with the Finance Team regarding financial and case-related information.

Training consists of a combination of e-learning modules as well as shadowing experienced colleagues and on-the-job learning for a variety of tasks. You will be supported throughout.

Ideally, we ask for a minimum commitment of one 4 to 6 hour session per week for at least 12 months. You will need to be available weekdays (excluding Thursdays and Fridays) during office hours.

Caroline Carter, 0114 700 6725, volunteering@citizensadvicesheffield.org.uk

Feed Our Communities CIC

Admin Volunteer

This volunteer role supports an 18-month feasibility project funded to create a fully accessible ecological regeneration and community-led food security model. The project responds to rising food costs, limited access to inclusive outdoor spaces, and the need for new, community-driven approaches to sustainable food access. The Admin Volunteer will help with light, flexible administrative tasks that support the organisation of the feasibility project. This may include preparing printed materials, organising paperwork, collating information, assisting with basic documentation, helping set up for community discussions or workshops, and supporting general coordination. Tasks are simple, low-pressure and arranged around volunteer availability. Some information handled within this role will be sensitive or confidential, as the project is in an early feasibility stage. Volunteers will be asked to treat project materials, discussions and collected information with care and discretion.

This role is ideal for someone who enjoys practical, behind-the-scenes support and wants to contribute to a project focused on accessibility, nature connection and community wellbeing. No specialist knowledge is required — just reliability, a friendly approach and an interest in helping a community-led initiative run smoothly.

Emma Elizabeth Boswell, 07812 802021, emma@feedourcommunitiescic.co.uk



@SheffieldVolunteerCentre



@VolunteerSheff

Feed Our Communities CIC

Events Volunteers for Community Stalls, Open Days and Regional Activities

Events Volunteers support Feed Our Communities CIC at weekly markets, community stalls, and future regional events. Volunteers help with stall setup, public engagement, information sharing, and representing the organisation at community, agricultural, and country events.

Activities may include:

- Assisting at weekly market stalls (starting with Bakewell, with additional locations being explored).
- Talking to members of the public about our work, mission, and projects.
- Helping set up and pack down stalls, displays, and materials.
- Supporting engagement activities such as demonstrations or information sessions.
- Travelling to regional events when scheduled.
- Participating in larger events planned for 2027 (fairs, agricultural shows, country events).
- Taking breaks and enjoying time as a spectator at larger events.
- Representing Feed Our Communities CIC in a friendly, approachable manner.

This role is flexible, and volunteers can choose the types of events or activities they feel most comfortable supporting.

Emma Elizabeth Boswell, 07812 802021, emma@feedourcommunitiescic.co.uk

Feed Our Communities CIC

Join Us as a Fundraising Volunteer Supporting Accessible Community Food and Ecology Projects

Feed Our Communities CIC is looking for volunteers to support our inclusive community food and ecological education projects. As a Fundraising Volunteer, you can get involved in a range of activities depending on your interests, including helping with small community fundraising events, supporting supermarket collections, developing simple fundraising ideas, or organising your own sponsored activity such as a walk, run, or bake sale. You choose the type of fundraising you feel comfortable with, and we will support you throughout. This role helps us make ecological learning more accessible for disabled and disadvantaged communities in South Yorkshire.

Emma Elizabeth Boswell, 07812 802021, emma@feedourcommunitiescic.co.uk

Geeks Room South Yorkshire

Geeks Room Mentor required to support students

Do you love gaming, tech, or design - and want to help young people build confidence, skills, and community through it? We're looking for volunteers to join our sessions.

Geeks Room is a not-for-profit Community Interest Company working with young people aged 8-25, including those with additional needs. Through gaming and hands-on tech, we teach practical skills from device repair to coding and game design in a relaxed, inclusive space with PlayStation, Xbox, Nintendo, PC, VR and driving simulation setups.

You'll be Supporting a class of up to 10 students during sessions that mix gaming with learning. One moment you might be playing alongside students, the next you might be helping someone debug their first bit of code or troubleshoot a design project.

If you wish to know more about us our website is - <https://sy.geeksroom.org.uk/> , or feel free to email us at sy@geeksroom.org.uk

Note - Enhanced DBS may be applied for if volunteer role is accepted.

Geeks Room, sy@geeksroom.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff

Goalball UK

Goalball UK Activator

Goalball UK Activators help to run goalball competition across the UK. Our the aim is getting more people with a visual impairment more active more often. You can get involved through officiating, assisting, and promoting Goalball UK competitions.

Being an Activator will provide a fantastic opportunity to meet new people, gain confidence, develop skills and overall – have fun! With ten officials required to run a game, we are always looking for new people to get involved.

Steve Cox, 07706 286584, steve.cox@goalballuk.com

Grandma's Soup

Silver Sunday Volunteering - Grandma's Soup & Age UK Sheffield

Join us for a fun, uplifting day bringing young and old together in celebration of Silver Sunday! We are looking for friendly, enthusiastic student volunteers from Sheffield Hallam University and the University of Sheffield to help run our community gathering at Hillsborough Park.

As a Cooking Day volunteer, you will help welcome local older adults, serve warm soup, tea, and cake, run fun games and activities, help clean up. Most importantly, you will spend time chatting with attendees, sharing stories, and helping combat loneliness in our local community.

- **Date:** Sunday, October 4th
- **Time:** 11:00 AM – 3:00 PM (arrival 30 minutes before)
- **Location:** The Bowling Pavilion, Hillsborough Park, Sheffield

Hannah Lim, 07305 213959, sheffield@grandmassoup.co.uk

Heeley Trust

Grounds and Maintenance Volunteer

Heeley Trust are looking for a Grounds and Maintenance Volunteer. The role will be based at Sum Studios in Heeley, times and days to be discussed with the right candidate, but a minimum of 2.5 hours fortnightly will be required. The volunteer is not expected to be a qualified tradesperson; rather, the role is about contributing practical skills, time and care to help look after the building and its grounds.

The role will involve a mixture of basic maintenance, gardening and general practical tasks, depending on the needs of the building and the volunteer's skills and interests. The volunteer may also assist with seasonal or occasional projects that improve the appearance, accessibility and usability of the premises.

The role is intended to provide consistent, reliable, practical support, working alongside the Building Manager and other volunteers/staff as required.

Key responsibilities

- Carry out general grounds and garden maintenance, including weeding, planting, pruning and watering
- Keep paths, outdoor areas and communal spaces clean, tidy and free from hazards.
- Assist with seasonal tasks such as leaf clearance, planting and preparing outdoor areas.
- Carry out basic maintenance tasks, repairs and improvements within agreed abilities.
- Report damaged equipment, hazards or maintenance issues to the appropriate staff member.
- Help maintain tools and equipment, ensuring they are stored safely after use.
- Work cooperatively with staff, volunteers and visitors.
- Follow relevant health and safety procedures.
- Undertake other reasonable grounds and maintenance tasks appropriate to the volunteer role.

Skills and qualities required for the role:



@SheffieldVolunteerCentre



@VolunteerSheff

No previous experience is essential. An interest in gardening, practical work or maintaining outdoor spaces is desirable. The volunteer should be willing to learn, work safely and ask for guidance when needed.

Personal qualities:

- Reliable and willing to contribute fortnightly
- Practical and willing to work outdoors in varying weather conditions.
- Able to work independently while also working effectively as part of a team.
- Safety-conscious and responsible.
- Respectful towards colleagues, volunteers and members of the public.
- Positive, approachable and willing to learn.

Benefits of volunteering in this role:

Volunteering in this role can provide an opportunity to:

- Gain practical experience in grounds maintenance, gardening and basic maintenance.
- Develop new practical skills and build confidence in using tools and equipment safely.
- Gain valuable experience that may support future employment, training or education.
- Enjoy regular outdoor activity and spend time in a positive, purposeful environment.
- Meet new people and become part of a supportive team.
- Make a visible and meaningful contribution to the organisation and its local community.
- Develop teamwork, communication, organisation and problem-solving skills.

Once you have registered your interest through VAS, Heeley Trust will be in touch to ask for a short paragraph telling them a bit about yourself. Heeley Trust will then invite people in for informal discussions before choosing the volunteer they think is the best-fit for the role.

Any questions please email: info@heeleytrust.com

Heeley Trust, jim.m@heeleydevtrust.com

Mini Broomhill, Broomhill Methodist Centre

Mini Broomhill Weekend & Holiday Playspace Volunteer

Heeley Trust are looking for a Grounds and Maintenance Volunteer. The role will be based at Sum Studios in Heeley, times and days to be discussed with the right candidate, but a minimum of 2.5 hours fortnightly will be required. The volunteer is not expected to be a qualified tradesperson; rather, the role is about contributing practical skills, time and care to help look after the building and its grounds. The role will involve a mixture of basic maintenance, gardening and general practical tasks, depending on the needs of the building and the volunteer's skills and interests. The volunteer may also assist with seasonal or occasional projects that improve the appearance, accessibility and usability of the premises. The role is intended to provide consistent, reliable, practical support, working alongside the Building Manager and other volunteers/staff as required. Key responsibilities Carry out general grounds and garden maintenance, including weeding, planting, pruning and watering Keep paths, outdoor areas and communal spaces clean, tidy and free from hazards. Assist with seasonal tasks such as leaf clearance, planting and preparing outdoor areas. Carry out basic maintenance tasks, repairs and improvements within agreed abilities. Report damaged equipment, hazards or maintenance issues to the appropriate staff member. Help maintain tools and equipment, ensuring they are stored safely after use. Work cooperatively with staff, volunteers and visitors. Follow relevant health and safety procedures. Undertake other reasonable grounds and maintenance tasks appropriate to the volunteer role. Skills and qualities required for the role: No previous experience is essential. An interest in gardening, practical work or maintaining outdoor spaces is desirable. The volunteer should be willing to learn, work safely and ask for guidance when needed. Personal qualities: Reliable and willing to contribute fortnightly Practical and willing to work outdoors in varying weather conditions. Able to work independently while also working effectively as part of a team. Safety-conscious and responsible. Respectful towards colleagues, volunteers and members of the public. Positive, approachable and willing to learn. Benefits of volunteering in this role: Volunteering in this role can provide an opportunity to: Gain practical experience in grounds maintenance, gardening and basic maintenance. Develop new practical skills and build confidence in using tools and equipment safely. Gain valuable experience that may support future employment, training or education. Enjoy regular outdoor activity and spend time in a positive, purposeful environment. Meet new people and become part of a supportive team. Make a visible and



@SheffieldVolunteerCentre



@VolunteerSheff

meaningful contribution to the organisation and its local community. Develop teamwork, communication, organisation and problem-solving skills. Once you have registered your interest through VAS, Heeley Trust will be in touch to ask for a short paragraph telling them a bit about yourself. Heeley Trust will then invite people in for informal discussions before choosing the volunteer they think is the best-fit for the role. Any questions please email: info@heeleytrust.com

Becca Gillespie, 07745 993966, minibroomhill@gmail.com



@SheffieldVolunteerCentre



@VolunteerSheff

Be a Trustee!

Explore the latest
Trustee and
Management
Committee roles in
Sheffield

Why should I become a trustee?

Becoming a trustee could boost your career

Trustees are exposed to a wide range of skills needed to oversee a charity: strategy and business planning, governance, HR, finance, marketing, fundraising, evaluation, property law and more. It can be an effective way to build your skills and your CV.

Become a trustee and give back to your community

As a trustee, you can donate your skills, time and attention to a cause you love.

Trustees are often drawn to a charity because they're passionate about a particular cause, whether that's something they're interested in or something they've experienced themselves.

Become a trustee and share your skills, knowledge and experience

Everyone has something unique to offer a charity.

What about the time commitment? Because charities are all so different, the time commitment can vary hugely – from around five hours per week to 30 hours per year - so it's vital you find a role that fits the time you can give.

Every trustee needs to:

- Make time to prepare for and attend meetings – sometimes once a month, but often 4 to 6 times a year; meetings vary from 1 to 2 hours to a full day each, depending on the charity and how often meetings are held.
- Be ready to support the charity between meetings or with other activities for example:
 - Considering issues over email or discussing matters over the phone with staff, other trustees, or the charity's external advisers
 - Helping organise a fundraising event or developing a fundraising strategy
 - Doing the bookkeeping for the charity
 - Acting as an ambassador for the charity
 - Sitting on a committee that looks in more detail at a specific aspect of the charity's work, such as finance, HR or safeguarding.

Taken from the Getting on Board 'How to be a Trustee' free guide. You can download this for free from the Getting on Board website: www.gettingonboard.org/how-to-become-a-trustee-free-guide>

**If you would like to talk about the general responsibilities of a trustee or committee member,
please contact vc@vas.org.uk**



@SheffieldVolunteerCentre



@VolunteerSheff

Age UK Sheffield

Age UK Sheffield Trustee

As part of our ongoing programme of Board development, we are now carrying out our annual recruitment for Trustees for our Charity.

If you are passionate about older people's issues, and are interested in joining our Board, we would like to hear from you. No previous experience is necessary.

Trustees are elected for three-year terms and can serve for up to three terms. Some existing Trustees are standing down later this year, leaving vacancies available for committed people who can bring us new skills, thinking and ideas. We would particularly welcome applicants from black and ethnic minority backgrounds, the LGBTQ+ community, and people with lived experience of health, financial or social issues affecting older people.

Please complete our Trustee application form and return it to recruitment@ageuksheffield.org.uk by 9am on Tuesday 5th May 2026.

Evelyn Callewaert, 07384 894 087, volunteering@ageuksheffield.org.uk

Cast

Cast is looking for a new Chair of the Board of Trustees

Cast is seeking an experienced senior leader to join us as Board Chair Designate.

As an Arts Council England NPO and Theatre of Sanctuary, Cast welcomes over 120,000 people annually across 300+ performances and community projects. Following the appointment of Director James Blakey, you will lead our Board through an exciting period of strategic planning (2027-2032) and governance oversight.

What We're Looking For:

- Senior/executive leadership experience from any sector.
- Strong governance, strategic, and financial/data literacy.
- Passion for community engagement, equity, diversity, and the arts.

Commitment: 4 quarterly meetings (in person at Cast) + 1 Away Day per year, plus attendance at key events.

How to Apply: For full details and to download the Recruitment Pack, please visit our website: <https://www.castindoncaster.com/jobs/chair-of-the-board/>

Mary Swinden, 01302 303959, hello@castindoncaster.com

Grandma's Soup

Student Board Member - Grandma's Soup

Grandma's Soup is a social enterprise on a mission to reduce loneliness among older adults through cooking and connection. We're launching in Sheffield and seeking passionate student entrepreneurs to help build something exciting and meaningful from the ground up!

Grandma's Soup is a student-led initiative dedicated to tackling loneliness among older people across the UK. By organising weekly activities in cities such as London, Sheffield, and Oxford, the project brings students and older adults together to prepare and share a simple bowl of soup. These gatherings create warm, relaxed, and meaningful social spaces where generations can connect, build friendships, and enjoy fun, cozy afternoons together.



@SheffieldVolunteerCentre



@VolunteerSheff

Depending on the role assigned within the board, you will take ownership of key areas such as volunteer recruitment, partnerships, marketing, or operations, helping to run and grow your local Grandma's Soup chapter. You'll work closely with a team of students to organise weekly cooking sessions, build community relationships, and drive initiatives that expand the project's reach and impact.

Role:

As a **Student Board Member**, you will join a passionate team of students to:

- Promote Grandma's Soup and recruit student volunteers
- Build relationships with community centres, local partners, and volunteers
- Create content and marketing materials to share our story and impact
- Organise and coordinate cooking days with older adults and fellow students
- Support fundraising and partnership initiatives to sustain and grow the project
- Collaborate with the wider UK and Dutch Grandma's Soup teams
- Help shape the vision and growth of Grandma's Soup in the UK

Board Roles:

- Chair (responsible for maintaining oversight of the group, acting as the main contact for the central office, coordinating with care homes and community centres, and developing strategic collaborations and partnerships)
- Elderly Coordinator (responsible for recruiting and staying in touch with elderly participants and care homes to ensure we reach as many elderly individuals as possible)
- Volunteering Coordinator (responsible for recruiting student volunteers and ensuring we have enough volunteers joining every cooking day)
- Marketing Lead (Responsible for managing social media, creating content, and ensuring we reach as many people as possible through various channels)
- Acquisition Lead (Responsible for securing funding, acquiring surplus food resources, and tracking income and expenses)

You are:

- Motivated with a proactive, entrepreneurial mindset
- Strong communication and teamwork skills
- Creative, enthusiastic, and committed to social impact
- Excited to be part of building something from the start and making a real difference

Benefits:

- Shape your own chapter and bring ideas to life
- Hands-on leadership and social enterprise experience
- Connect generations and make a tangible impact

Hannah Lim, 07305 213959, hannah@grandmassoup.co.uk

Portland Works

Portland Works: Director Vacancies

Portland Works is a community led organisation which employs 2 part time staff. The success of the enterprise depends to a large extent on our volunteers. We have vacancies for volunteers at Director level and welcome interest from anyone who feels they would like to become involved.

Portland Works was saved in 2013 by the people of Sheffield, and has an exciting future. The Grade II* listed building is owned by Portland Works Little Sheffield Ltd, a registered community benefit society. The Works was built in the second half of the nineteenth century, and is a rare largely intact survival of an integrated cutlery works. Portland Works is of international significance. Harry Brearley famously discovered stainless steel in Sheffield in 1913. He collaborated with Ernest Stuart the works manager at Portland Works to produce the world's first stainless steel cutlery the following year.



@SheffieldVolunteerCentre



@VolunteerSheff

Today, Portland Works is a hive of industry and innovation. There are over 30 tenants involved in a range of enterprises, some involving forging and working with metals, others using new technology to innovate in other materials. The building is also a centre for creative arts and crafts.

As a Director you can play a major part in shaping the future of an already successful enterprise. Enthusiasm for our values and objectives are more important to us than technical skills and interested parties will be able to shadow directors and get to know the organisation and the Board before Director elections at the AGM.

www.portlandworks.co.uk

If you feel this might be for you please email the Chair (Chair@PortlandWorks.co.uk) or the General Manager (GenManager@PortlandWorks.co.uk) to arrange a time for a telephone conversation or a visit to the Works. We look forward to hearing from you.

Ayesha Heaton, 0114 2759354, genmanager@portlandworks.co.uk

SAVTE (Sheffield English Language Support)

Volunteer Trustee

Help to connect and empower Sheffield communities

Shape SAVTE's future

Gain leadership experience

Build your CV

Trustees support the paid staff who deliver the day-to-day work of the charity. The Board of Trustees has responsibility for making sure SAVTE is delivering against its mission to help communities and individuals realise their potential through English language skills and volunteering. We oversee the management and administration of the charity, helping the staff and volunteers do what they do best.

For more information about the trustee role, please visit our webpage Become-a-savte-trustee. At the end of the page you will find our Trustee application form. Please apply to become a SAVTE Trustee using our form.

Katrin Klosa, 01142 123050, savte@savte.org.uk

Sheffield and Rotherham Wildlife Trust

Trustees Sheffield and Rotherham Wildlife Trust

Would you like to join our Board of Trustees of Sheffield and Rotherham Wildlife Trust?

This year we are looking for three people to join our Board of Trustees at our AGM in October 26.

Trustees of the Sheffield and Rotherham Wildlife Trust (SRWT) are volunteers who together lead the organisation in the planning, resourcing and delivery of its activities, so that it can achieve its charitable objectives. An enthusiastic, committed and active Board of Trustees, with a good range of knowledge, skills, experience and personal qualities is vital to the healthy and effective running of the organisation.

The Board of Trustees:

- Lead the strategic development and planning of the Trust
- Develop and adopt appropriate policies
- Aim to ensure that the Trust is legally compliant and works to best practice wherever possible
- Supports, guides and advises the Trust's staff and volunteers, especially the CEO and the Executive Team

This year, we are especially keen to hear from people who:

Have expertise, knowledge and experience in one or more of the of the following areas:

- Marketing
- Commercial management, business acumen, profit for purpose experience (with reference to our consultancy)
- Green finance.



@SheffieldVolunteerCentre



@VolunteerSheff

- Enterprise development
- Income generation
- Legal experience

We are also recruiting for a Trustee to be our Treasurer who will have:

- Professional accounting qualification (e.g. ACA, ACCA, CIMA, AAT)
- Ability to analyse proposals and understand financial consequences
- Understanding of financial risk

Skills & Experience

Trustees should demonstrate some or all of the following:

- Passion for nature
- Interest in and enthusiasm for the work of the Wildlife Trust
- Experience of working as part of a decision-making group, board or committee either in a business or voluntary environment
- Experience or knowledge of the legal requirements of a charity
- Local knowledge of the places in which the Sheffield & Rotherham Wildlife Trust operates
- Experience of financial management and budgeting in a business or voluntary environment

The following areas of expertise are always welcome on the Board:

- Environmental Law/ Protected species
- Land Management and Conservation
- Community Outreach and Development
- Education & Training, Working with Children and Young People
- Advocacy & Campaigning
- Research: relevant to the work of the Trust
- Fundraising
- Health, Safety and safeguarding policy and compliance
- Have a good knowledge of communities and/or natural environment in Rotherham
- Can represent more of our diverse community in Sheffield & Rotherham

For further information and to hear from our Chair of Trustees please visit our website and read our Trustee Recruitment Booklet

<https://www.wildsheffield.com/about/work-for-us/>

Helen Newbound, 0114 263 4335, volunteering@wildsheffield.com

Sheffield Mencap and Gateway

Trustee

Sheffield Mencap & Gateway is looking for ambitious and dynamic people to join our board of Trustees. We support children, teenagers and adults with learning disabilities and autism across many aspects of their lives. We also provide support to families and carers, whether it be help in accessing resources, or creating peer-led localised support networks, from all communities across the city of Sheffield.

As a Trustee, you will work alongside other Trustees to ensure the charity delivers its mission effectively and in compliance with statutory requirements. Trustees are collectively responsible for the governance and strategic direction of the charity, overseeing financial health, risk management, and ensuring the charity acts in the best interests of its beneficiaries.

If you feel confident in making decisions and can commit to a minimum of a 2-hour board meeting every 2 months (with additional sub-committees for specialist areas), then we want to hear from you.

Being able to contribute to the lives of those with a learning disability and/or autism through helping our charity
 First-hand experience and contribution to the decision making of a local charity
 Fun and pride in the achievements of the people we work with
 Practical, desirable experience as a Trustee



@SheffieldVolunteerCentre



@VolunteerSheff

Support from the Volunteer Co-ordinator and ongoing support from the Chair and trustees (initial interview would be from Chair, CEO and Trustees).

Laura Zielosko, 0114 2767757, volunteering@sheffieldmencap.org.uk

Stothard Supported Living

Chair of the Board

Lead a growing supported living charity into its next chapter

Are you a strategic and values-driven leader with a passion for supporting vulnerable adults? **Stothard Supported Living** is seeking an experienced and committed individual to serve as Chair of our Board of Trustees. Stothard Supported Living is a small registered charity providing supported living and tenant management services for vulnerable adults. We currently manage nine supported living units on behalf of The Guinness Partnership, ensuring that residents receive safe, secure, and high-quality housing with person-centred support that promotes independence and dignity.

We are now entering an exciting new phase of development and are seeking an experienced and visionary leader to help shape our future. Our goal is to strengthen our financial sustainability, expand our services, and increase our positive impact in the community.

The Role:

As Chair, you will play a vital role in guiding the organisation's vision, ensuring strong governance, and supporting the Chief Executive and board members to deliver meaningful impact.

Key Responsibilities:

- Provide leadership to the Board, ensuring effective governance and strategic direction
- Chair board meetings, setting agendas and facilitating constructive and inclusive discussion
- Support and challenge the executive team to achieve the charity's objectives
- Oversee organisational performance, financial health, and risk management
- Act as an ambassador for the organisation, building relationships with partners and stakeholders
- Ensure compliance with all legal and regulatory requirements

What We're Looking For:

- Proven leadership experience at a senior level (board or trustee experience desirable)
- Strong strategic thinking and sound judgement
- A commitment to improving the lives of vulnerable adults
- Excellent communication and relationship-building skills
- Understanding of governance, finance, or housing/social care sectors (desirable)
- Ability to dedicate approximately 4 hours per month

What You'll Gain:

- The opportunity to lead and shape a growing, purpose-driven charity
- A chance to make a meaningful difference in people's lives
- Experience working alongside a committed and passionate board and leadership team
- Personal and professional development

This is a voluntary, unpaid position. Reasonable expenses will be reimbursed.

Location: Crookes, Sheffield

To Apply:

Please send your CV and a short statement outlining your interest and suitability to admin@stothardsupport.org

Join us in shaping the future of Stothard Supported Living and helping vulnerable adults live with greater independence, dignity, and security.

Maia Salman-Lord, 0114 2687626, admin@stothardsupport.org



@SheffieldVolunteerCentre



@VolunteerSheff

SWWOP

Trustees to join the SWWOP Board of Trustees

Sheffield Working Women's Opportunity Project provides intensive support to vulnerable women involved in street prostitution.

We are looking for 2 – 3 Trustees to join our Board of Trustees on a voluntary basis. We welcome applications from people from various backgrounds, who have a passion for supporting vulnerable women, to join the Board.

We are particularly looking for someone to undertake the role of Treasurer

The Treasurer's roles would include the following:

- Supporting fellow trustees in understanding the charity's financial position, enabling the board to make informed, strategic decisions.
- Collaborating closely with the Finance Manager, attending regular meetings with her and the Project Manager to ensure accurate financial forecasting and monitoring.
- Tracking actual income and expenditure against forecasted budgets, identifying and addressing any variances or risks that may impact the charity's financial health.
- Working with the Fundraising Officer to support funding applications and explore new fundraising opportunities.
- Ensuring all statutory financial filings and returns (e.g., Companies House, Charity Commission) are completed accurately and submitted on time.

Time commitment: the Trustees meet every month for approximately two hours and there will be some additional time required for preparation for meetings etc. Our Trustee meetings are a mix of Zoom calls and meetings in person in Sheffield.

Travel expenses are available - these must be agreed in advance with the Chair of Trustees.

Applications should be emailed to the Chair of Trustees Polly Foster polly@swwop.org and include a cover letter and CV. For more information, please visit: <https://swwop.org>

Polly Foster, 0114 253 6899, polly@swwop.org

Yorkshire Cricket Foundation

Board Trustee / Non-Executive Director

Role Overview

Following the merger of the Yorkshire Cricket Foundation and the Yorkshire Cricket Board in July 2025, the formation of a single, unified charitable body represents a significant strategic evolution for cricket in Yorkshire. This new organisation combines responsibility for grassroots recreational cricket across the county; and a charitable mission to use cricket as a force for social good in Yorkshire's communities.

Led by our Chair, the YCF Board of Trustees works with the Managing Director and his team to define the tone, strategic direction, governance culture and public presence of the Foundation. Being a YCF Trustee is a great opportunity to be at the heart of one of the most passionate and diverse cricketing communities in the world.

Key Responsibilities of Trustees

- Provide oversight to ensure the Foundation delivers its charitable mission effectively.
- Ensure high standards of governance, integrity and accountability.
- Support and challenge the executive team, acting as a critical friend to the executive.
- Act as visible and trusted ambassadors for the Foundation across Yorkshire and within the wider cricketing and charitable landscape.
- Champion diversity, equity and inclusion in governance, decision-making and delivery.
- Guide the Foundation through its early years, helping to build credibility, clarity of purpose and sustainable impact.

Mike Painter, 0113 203 3668, m.painter@yorkshirecf.com



@SheffieldVolunteerCentre



@VolunteerSheff

Zest

Volunteer trustees wanted: 1X HR Lead, 01 X Treasurer

Could you make a real difference and play a part in making our community a beacon for health, wellbeing and equality?

Zest is looking for a Treasurer and a HR Lead to join our Board of Trustees. You'll be working with our teams and the general public to help build a community we can be proud of in Upperthorpe, Netherthorpe and the surrounding areas.

The rewards of trusteeship are numerous. Not only do trustees get an enormous sense of wellbeing and purpose but it's a great opportunity to develop strategy, finance, HR, and marketing skills. It also provides a setting in which to test your leadership qualities in a high-level business environment. Wonderful for career development.

To apply or find out more information check out the roles on our website:

HR Lead Trustee: <https://www.zestcommunity.co.uk/hr-lead-trustee/>

Trustee Treasurer: <https://www.zestcommunity.co.uk/trustee-treasurer/>

Sean Markham, 0114 2702040, volunteering@zestcommunity.co.uk



Frequently Asked Questions

Can I volunteer?

Anyone can volunteer. People already in employment, full-time or part-time, refugees and asylum seekers, retired, students, unemployed and anyone else not mentioned here. Really, volunteering is for everyone.

When can I start?

It can take a few weeks for you to go through the application and recruitment process. The one thing that often takes the most time is the DBS police check (formerly CRB), though not all volunteering requires a police check.

What about my expenses?

Organisations should pay your travel and out of pocket expenses. To be registered with us we require this. Please contact us if you have had difficulty securing these expenses.

Do I need particular skills to volunteer?

Sometimes, depending on the voluntary role. But very often no particular skill is required; the organisation will give you the right training for your role.

How soon might I be able to find a paid job after I volunteer?

There is no guarantee that volunteering will lead to paid employment. But you will get a lot out of volunteering including new skills, experience and confidence, which can help with job prospects.

Will I get any support as a volunteer?

You should be given an induction when you start, training that is relevant to your role and catch-ups or supervisions relevant to your role.

I am an asylum seeker - am I allowed to volunteer?

Yes - you can volunteer as many hours as you want. There are no restrictions on asylum seekers volunteering. You are not allowed to do 'unpaid work' but volunteering is different. You are allowed to volunteer in a charity. Ask us for more information.

I'm on benefits - can I volunteer without losing my benefits?

Yes, you can - plus volunteering is recognised as giving you a better chance of finding paid work. So, you can volunteer as many hours as you like while you are on benefits, as long as you still meet the terms for getting them. If you are claiming Jobseeker's Allowance, this will mean you still need to look for paid work and you must be free to start a job with one weeks' notice. It might be good to discuss your volunteering with your benefit agency so they are in the picture.

I am under 18 - can I volunteer?

Yes, you can. There are a range of opportunities set up for younger volunteers; you can download a list of these from our website. If you need help doing this, please call us on 0114 253 6649 or e-mail vc@vas.org.uk

I have a criminal conviction - can I volunteer?

You can, and many people with criminal convictions do. It all depends on the nature of your conviction, how recent it was, the kind of voluntary role you would like and the organisation where you wish to volunteer.

Any other questions? Please call us on 0114 253 6649 or email vc@vas.org.uk



@SheffieldVolunteerCentre



@VolunteerSheff

Rights and responsibilities

As a volunteer you have a right to:

- Travel expenses
- Induction and relevant training
- Support and supervision
- Safe working conditions
- Insurance cover
- Being treated in accordance with an organisation's equal opportunities policy
- Access to a Complaints Procedure

Your responsibilities are:

- Working within the organisation's policies and procedures, which will be explained to you
- Working within the boundaries of the volunteering task profile
- Maintaining confidentiality as appropriate
- Informing the Volunteer Manager of any problems.

sheffieldvolunteercentre.org.uk

vc@vas.org.uk

0114 253 6649

Drop-in open 10am – 4pm (Tuesdays only)



@SheffieldVolunteerCentre



@VolunteerSheff